PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Washington, DC Trip (8th Grade)

Proposed Departure Date May 18, 2027 Return Date May 20, 2027

Proposer Christi Fauver Position 8th Grade Teacher

Date by which response is needed _____ Proposal Date 11/10/26

A. Purpose

1. What is the major place to be visited or event to be attended?
   - Arlington National Cemetary
   - Monuments & memorials
   - Smithsonian museums
   - Holocaust Museum
   - Capitol tour

2. How is the trip related to the educational program of the District?

   All activities relate to America's history or government.

3. In what ways will the students benefit?

   They will be experiencing history first hand.

4. In what ways will the District benefit?

   Giving our students the opportunity to travel out of state and be immersed in our history.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

   conversations with students

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B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

8th Grade students

2. How many students in total?

About 45

3. How many students are currently experiencing academic problems?

We do not have a list of students attending yet

4. Which staff member will be in charge?

Christi Fauver is planning the trip and Jimmy Allison is travelling with the group.

5. What previous experience has the staff member had in conducting overnight or extended field trips?

He has chaperoned many trips and also planned a couple trips.

6. What other staff members will be going?

Not sure yet

7. How many chaperones, in addition to staff members, will be going?

Only staff members are attending

8. What are their names and affiliations with the students?

Teachers and an administrator

9. How many school days will be missed?

3

10. How will teachers be advised in advance that the students will be out of school?

All staff will be provided with a list of the students going on the trip.

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C. School Work

1. How will missed work be made up?

Students will work with their teachers to make sure work is complete.

2. What special assistance will be provided students with academic problems?

same accommodations as possible

D. Itinerary

1. What is the destination?

Washington, DC

2. What will be the mode of transportation? What liability insurance does the carrier have?

charter bus from Urban Express

3. Where will the group be housed and fed?

- Hampton Inn Dumfries, VA
- All meals are provided.

4. What enroute or supplementary activities are planned?

Rest stops along the way

5. What arrangements have been made for dealing with emergency situations?

Staff will have access to emergency medical forms + contact information.

6. What arrangements have been made for administering necessary medications to students while on this trip?

Staff will receive info from the school nurse about medications + how/when to dispense

7. If tour guides are involved, what liability insurance do they carry?

Prodigy Student Travel

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E. Finances

1. What is the estimated total cost and cost per student?

$760 per student

2. What is the source of funds?

self-pay

3. How will the funds be collected and safeguarded?

Funds are collected by school secretary

4. How will any shortfall be made up or excess funds used?

Trips will be paid in full before trip.

5. What provision has been made for students who are financially unable to pay any necessary costs?

We do not have funds to help financially.

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F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

We will communicate through Remind

2. List telephone numbers at destination and where group will be housed.

703-441-9900

Hampton Inn Dumfries
16959 Old Stage Rd.
Dumfries, VA 22025

3. What information will be provided to the media and the community?

None - only to families

Christa Fawver
Signature of the Requestor

11/10/26
Date

Approved:

Principal

11/11/26
Date

Date

Board of Education

Date

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