



Sara Antequera <sara.antequera@coshoctoncityschools.com>

Fwd: Resignation Letter

1 message

Matthew Nicholas <matthew.nicholas@coshoctoncityschools.com>

Thu, Aug 6, 2026 at 2:47 PM

To: Sara Antequera <sara.antequera@coshoctoncityschools.com>, Terri Eyerman
<terri.eyerman@coshoctoncityschools.com>, Vikki McGinnis <vikki.mcginis@coshoctoncityschools.com>

Matt Nicholas
Superintendent
Coshocton City Schools
740.622.1901 x1111
matthew.nicholas@coshoctoncityschools.com

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The two most important days in your life are the day you are born, and the day you find out why. – Mark Twain

----- Forwarded message -----

From: **Jacob Conrad** <jacob.conrad@coshoctoncityschools.com>
Date: Thu, Aug 6, 2026 at 1:28 PM
Subject: Resignation Letter
To: Matthew Nicholas <matthew.nicholas@coshoctoncityschools.com>

Dear Superintendent and Board of Education,

Please accept this letter as formal notice of my resignation from my position with Coshocton City Schools, effective December 31, 2026.

I am grateful for the opportunities, experiences, and professional relationships I have developed during my time with Coshocton City Schools. I appreciate the support and collaboration of the administration, staff, students, and community throughout my time with the district.

I am committed to assisting with a smooth transition and will do everything I can to help ensure continuity of operations through my final day.

Thank you for the opportunity to serve Coshocton City Schools. I wish the district, its staff, students, and community continued success in the future.

Sincerely,

Jacob Conrad

Jake Conrad
Director of Operations

8/6/26, 2:48 PM

Coshocton City Schools Mail - Fwd: Resignation Letter

Coshocton City Schools
740-622-1901 ext.1114