



Coshocton City Schools

1207 Cambridge Road * Coshocton, Ohio 43812
Phone (740) 622-1901 * Fax (740) 623-5803

MARY "TERRI" EYERMAN
Treasurer/CFO

May 28, 2026,

Britnee Sammons
2400 Vista View Drive
Nashport, OH 43830

Dear Britnee,

Thank you for your services as a substitute with the Coshocton City School district during the 2025-2026 school year.

This letter serves as notice that at this time it is the intent of the district to employ you in the same capacity during the 2026-2027 school year. Below is the pertinent information related to your employment for the 2026-2027 School year:

- Employed for all student attended days of the 2026-2027 School Year
- Hours/day – 7 hours and 20 minutes per scheduled school day
- Rate of pay - \$130/day
- School year/26-27 SY employment start date – August 19, 2026
- School year/26-27 SY employment stop date – May 27, 2027
- Time sheet submission – paid for all actual hours worked.

If you have any questions regarding this matter please contact Trista Claxon, Assistant Superintendent.

Sincerely,

Mary T. (Terri) Eyerman, Treasurer
Coshocton City School District