

Board of Education Regular Meeting

Board of Education
Coshocton City Schools
Thursday, January 29, 2026
6:30pm - 8:30pm

Present: Mrs. Susan Mann, President; Mr. David Shutt, Vice-President; Mr. Sam Bennett, Board Member; Mrs. Stacey Ganz, Board Member; Mr. Michael Kohler, Board Member; Matthew Nicholas Mr., Interim Superintendent; Ms. Terri Eyerman, Treasurer

1 Call to Order

President

Minutes:

The meeting was called to order at 6:30 p.m.

2 016.0-2026 Administer Oath - Vice President

Terri Eyerman

Minutes:

Ms Eyerman delivered the Vice-President Oath to Mr. David Shutt.

3 Pledge of Allegiance

4 Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

Minutes:

Mr. Shutt read the mission statement.

5 Roll Call

Ms. Terri Eyerman, Treasurer

Minutes:

Mr. Sam Bennett was absent.

All other members of the board were present.

6 016.0-2026 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda.

Mrs. Mann requested that a brief executive session be added immediately after public participation. The reason is listed in the item title above.

Minutes:

Mrs. Mann added that she wanted to add an quick executive session after the Hearing of the Public, for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, and matters required to be confidential by Federal law or regulations or State statute. The Board will resume the meeting after this executive session. The executive session that was already planned will remain on the agenda.

Result: Approved

Motioned: Mrs. Stacey Ganz

Seconded: Mr. Michael Kohler

Voter	Yes	No	Abstained
Mrs. Susan Mann, President	X		
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Board Member	X		

7 017.0-2026 Approval of Meeting Minutes

It is recommended that the Board of Education approve the December 18, 2025 meeting minutes as presented.

Result: Approved

Motioned: Mrs. Stacey Ganz

Seconded: Mr. Michael Kohler

Voter	Yes	No	Abstained
Mrs. Susan Mann, President	X		
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Board Member	X		

Attachments:

[December 18 2025 Board Meeting Minutes.pdf](#)

8 School Board Recognition Month

January is School Board Recognition Month.

Thank you to -

The Architects of Opportunity

Behind the scenes, the plans are made,
With foundations strong and bedrock laid.

Through long-night meetings and careful thought,
The best for our students is always sought.

They steer the ship through changing tides,
With wisdom, grace, and steady strides.
They set the goals, they hold the light,
Ensuring futures are shining bright.

To the board members, both far and near,
We offer thanks and heartfelt cheer.
For all the service you freely give,
Helping children learn and thrive and live.

WE APPRECIATE YOU,

Susan Mann, David Shutt, Sam Bennett, Stacey Ganz, Michael Kohler

Minutes:

Mr. Nicholas took a moment announce that January is Board Member Recognition Month. He passed out commendations to each board member, read the poem above and thanked the board for all they do for the District.

9 Hearing of the Public

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School Districts business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated. Those addressing the Board will be allotted three (3) minutes.

9.1 REGISTERED TO SPEAK: Mrs. Lisa Gibson, 899 Concord Place, Coshocton, Ohio 43812 TOPIC TO ADDRESS: Inside Millage and District Buildings

Minutes:

Mrs. Gibson stated that she is a graduate from 1966. She thanked all of the members of the Board, and said that she knows that things with the new school and moving the inside millage money is a big decision, and that no matter what the Board will be criticized. She stated that she and her husband have been looking at a few things, and they are here to offer suggestions to inspire the Board to think outside the box. She also stated that she is not pro or con the new school. She thinks a lot of people are the same. She also said, "We don't have children who graduated from here. We are here because we care. We want all kids to have the best opportunities." She then asked, "Is there any way we could join with other schools and make use of same superintendent to lower costs, and get more buying power by ordering larger quantities? She stated that in an article about the building that was in paper, the planetarium was not mentioned. She said "You can do other things with the planetarium, such as math and navigation. The planetarium can also function like an Imax theater. We just don't want to see it go away. She said that there is confusion when we say we need to bring school up to standards. Is that technology? She suggested that the board look into new studies that suggest schools incorporate more traditional learning and bring test scores up. She understands we are intercity. If we combined with area districts, we could hire a Physics teacher. She said "I think it is time to share teachers." She continued, lastly, I think you need some input from the community, because you don't want them all ticked off never vote for a levy again.

10 Addendum to the Agenda: Executive Session

It is recommended that the Board of Education enter into Executive Session for the purpose of consideration of

the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, and matters required to be confidential by Federal law or regulations or State statute.

Minutes:

Mrs. Mann added this executive session as and addendum to the agenda as presented.

Result: Approved

Motioned: Mr. Michael Kohler

Seconded: Mrs. Stacey Ganz

Voter	Yes	No	Abstained
Mrs. Susan Mann, President	X		
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Board Member	X		

11 018.0-2026 Treasurer's Report and Recommendations

Ms. Terri Eyerman, Treasurer

It is recommended that the Board of Education approve the following items:

Minutes:

The vote recorded on this item is inclusive of items 10.2 to 10.4.

Motioned: Mr. David Shutt

Seconded: Mrs. Stacey Ganz

Voter	Yes	No	Abstained
Mrs. Susan Mann, President	X		
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Board Member	X		

11.1 Updates

Insurance Committee update:

- The total Insurance fund Balance at the end of December 2025 was \$2,157,560.49 and increase of \$83,106.21 from November, 2025.
- December 2025 Dental Balance = \$252,052.63. An increase of \$3,984.14 from November, 2025
- December 2025 Medical Balance = \$1,905,507.86. An increase of \$79,122.07 from November, 2025.

Result: Approved

Attachments:

[Fund Balance Report FY24 to current.pdf](#)

11.2 018.1-2026 Monthly Financial Report

It is recommended that the Board of Education approve the December 2025 Financial Report Summary as presented.

Minutes:

The vote for this item is recorded on item 10.0.

- Ms. Eyerman presented the monthly financial report - December daily cost to the district was \$56,601.08, at this amount, the district has enough funds in the bank to cover 75 days of expenses, which is 2.41 months.
- Total General Fund revenue in the month of December 2025 = \$1,271,044.39
- Total General Fund expenditures in the month of December 2025 = \$1,754,633.47
- Expenditures exceeded revenue in December 2025 by \$483,589.08.
- Total FY26 YTD Revenue = \$10,787,240.16
- Total FY26 YTD Expenditures = \$11,341,857.74
- YTD expenditures exceed YTD revenue by \$554,617.58
- We are 50% of the way through the year and total revenue is 47% of the estimates forecasted in October 2025 and Total expenditures are 48% of the amount forecasted in October 2025
- General Fund Interest earned YTD = 143,430.61/Insurance Fund interest YTD = \$36,619.39
- The District reconciles the books to the bank balance of all funds every month - total fund book and bank balance = \$13,473,888.07

Result: Approved

Attachments:

[2025.12.31 0-December 2025 Financial Summary.pdf](#)

11.3 018.2-2026 Then and Now Certificates

It is recommended that the Board of Education certify the attached list of "Then and Nows" from the 2026 fiscal year, July 1 through December 31, 2025 that exceed the \$3,000 threshold set forth in ORC 5705.41 and as required by Board Purchasing and Bidding Policy #6320.

Minutes:

The vote for this item is recorded on item 10.0.

Then and now certificates over \$3,000 must be approved by the board. The attached list represents Then and Now's through December 31, 2026.

Result: Approved

Attachments:

[FY26 Then Now Certificates issued-for Board approval 1.pdf](#)

11.4 018.3-2026 Donations

- John Cannon/Honda Match - \$50.00 - 300-941E - CHS Band

Minutes:

The vote for this item is recorded on item 10.0.

Result: Approved

12 019.0-2026 Business Items

It is recommended that the Board of Education approve the following business items:

Motioned: Mrs. Stacey Ganz

Seconded: Mr. Michael Kohler

12.1 019.1-2026 Muskingum University CCP MOU

It is recommended that the Board of Education approve the 2026-2027 School Year College Credit Plus Alternative Funding Structure with Muskingum University to offer college credit bearing courses at Coshocton High School to qualified high school students in the district.

Result: Approved

Motioned: Mrs. Stacey Ganz

Seconded: Mr. Michael Kohler

Voter	Yes	No	Abstained
Mrs. Susan Mann, President	X		
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Board Member	X		

Attachments:

[26-27_SY_CCP_Alternative_Funding_Structure_Agreement_Muskingum_University.pdf](#)

13 020.0-2026 Interim Superintendent Report and Recommendations

Mr. Matt Nicholas

It is recommended that the Board of Education approve the following items:

Minutes:

The vote recorded on this item is inclusive of items 12.2 through 12.4.

Motioned: Mr. David Shutt

Seconded: Mrs. Stacey Ganz

Voter	Yes	No	Abstained
Mrs. Susan Mann, President	X		
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Board Member	X		

13.1 Updates

Minutes:

Mr. Nicholas thanked Michael, Dave, Justin and Scott for getting Brock here!

13.2 020.1-2026 Personnel

It is recommended that the Board of Education approve the following personnel items pending required paperwork, licensure, and BCI/FBI Background checks. Salary placement is per the negotiated agreement subject to verification of degree and experience:

- New Employees
 - Sara Antequera -Sr. Administrative Assistant - Board Office - effective February 9, 2026 through June 30, 2028
 - Brock Bolden - Assistant Principal - effective August 1, 2026 through July 31, 2028
- Resignations/Retirements
 - Richard Ryan Resignation - effective 1/8/2026
- Salary Adjustments
 - Jessica Mencer - MA+45 - effective January 1, 2026
- Reassignments and Transfers
 - Kayley Andrews - Director of Student Services - effective August 1, 2026 through July 31, 2028
- Supplemental Contracts
 - Brock Bolden - 2026-2027 - Football Varsity Head Coach - Level 1
 - William Hartmeyer - 2025-2026 - After School Intervention (to include Study Tables & ACT Prep) - \$25.00/hr.
- Pupil Activity Contracts - Non-Staff
- Pupil Activity Contracts - Classified Staff
- Unpaid (Dock) Leave -
 - Lisa Cutshall - 1 day - May 15, 2026

Minutes:

The vote for this item is recorded on 12.0.

Result: Approved

Attachments:

[Antequera Sara Sr. Admin Asst Contract 2026.02.09-2028.06.30.pdf](#)

[Ryan Richard resignation letter from 4 hr PT position.pdf](#)

[Cutshall Lisa-request for dock day.pdf](#)

[Bolden Brock 2026-2028.pdf](#)

[KAndrews Admin Contract 26-28.docx.pdf](#)

13.3 020.2-2026 Overnight Field Trip Request: Sectional Swim Meet, Steubenville, OH

It is recommended that the Board of Education approve an overnight field trip for members of the High School Swim Team, on February 13 & 14, 2026, in Steubenville, Ohio for the Sectional Swim Meet at Steubenville High School.

Minutes:

The vote for this item is recorded on 12.0.

Result: Approved

Attachments:

[Swim Overnight FT to Steubenville 2026.02.13-2026.02.14.pdf](#)

13.4 020.3-2026 Adjustment to the 2025-2026 School Calendar

It is recommended that the Board of Education approve the following changes to the school calendar:

1. Change the February 13, 2026 professional development day, originally scheduled as a day off for students, to a regular school day, in order to make up snow days.
2. Adjust March 6, 2026 to a "no school" day instead of an early release day.

Minutes:

The vote for this item is recorded on 12.0.

Result: Approved

14 021.0-2026 Executive Session

It is recommended that the Board of Education enter into executive session for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, and matters required to be confidential by Federal law or regulations or State statute.

Minutes:

The board voted to enter executive session at 7:07 p.m.

The board exited executive session at 7: 55 p.m. and resumed the meeting.

Result: Approved

Motioned: Mr. David Shutt

Seconded: Mr. Michael Kohler

Voter	Yes	No	Abstained
Mrs. Susan Mann, President	X		
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Board Member	X		

Attachments:

[Form 3.11 Executive Session Checklist.pdf](#)

15 Board Discussion Items

16 Announcements

17 Next Meeting(s)

Special Meeting - TBD

Work Session - February 11, 2026, 5:30 p.m.

Regular Meeting - February 26, 2026, 6:30 p.m.

Minutes:

Possible proposed dates for Special Meeting discussed Monday, February, 2nd @ 3:30 p.m. or Wednesday, Feb 4th @ 7:00 p.m.- TBD

18 022.0-2026 Adjournment

It is recommended that the Board of Education adjourn the meeting.

Minutes:

The meeting adjourned at 8:06 p.m.

Motioned: Mrs. Susan Mann

Seconded: Mrs. Stacey Ganz

Voter	Yes	No	Abstained
Mrs. Susan Mann, President	X		
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Board Member	X		

ATTESTATION:


Terri Eyerman, Treasurer


Mrs. Susan Mann, President