

Board of Education Organizational Meeting

Board of Education

Coshocton City Schools Administrative Center

Monday, January 12, 2026

7:30am

Present: Mr. David Shutt, Vice-President; Mark Kowalski, Superintendent; Mrs. Stacey Ganz, Board Member; Mr. Michael Kohler, Member, Board of Education; Mr. Sam Bennett, Board Member; Mrs. Susan Mann, President

1 001.0-2026 7:30 a.m. Tax Budget Hearing for Fiscal Year 2026

Minutes:

The Tax Budget Hearing began at 7:30 a.m.

The District Treasurer, Terri Eyerman, explained the Tax Budget to those in attendance, pointing out on Schedule A & B, that the 4.6 mills of inside millage have been moved from the General Fund line to the Permanent Improvement Fund line. She pointed out that the supporting documentation that the Board will be asked to approve, the amended Official Certificate of Estimated Resources and the amended Appropriation Resolution reflect the same changes. She explained that the Tax budget reflected the forecast amounts which cover a fiscal year from July to June, but tax budget presents the forecast for the current and next calendar year for the County Auditor, by breaking it down into 6 month totals. She pointed out the General Fund revenues and expenditures, then the other funds the district is responsible for.

She asked for questions. She explained that the approval of the Tax Budget and supporting documents consisting of will be called for after newly elected board members were sworn in and the Organizational meeting was called to order,

2 Call to Order

President

Minutes:

The meeting is called to order at 7:33am

3 Pledge of Allegiance

4 002.0-2026 Newly Elected Board Members Oaths of Office

Mrs. Susan Mann elected for the full term beginning 1/1/2026 (Renewal-2nd term)

Mr. Michael Kohler elected for the full term beginning 1/1/2026 (1st term)

Minutes:

The Treasurer administered the Oath to the newly elected members of the Board.

5 Roll Call

Ms. Terri Eyerman, Treasurer

Minutes:

Mr. David Shutt was absent. All other members of the board were present.

6 003.0-2026 Election of Officers

6.1 003.1-2026 President

Nominations and Vote

Minutes:

Mrs. Mann, President Pro Tempore, asked for nominations for the 2026 President for the Board of Education.

Mrs. Stacey Ganz nominated Mrs. Susan Mann.

Mrs. Mann, President Pro Tempore, asked if there were any other nominations, There were none.

Mrs. Mann, President Pro Tempore, asked the Treasurer to call the roll for members to vote on the nominee for the President of the Board of Education for the calendar year 2026.

Result: Approved

Motioned: Mr. Sam Bennett

Seconded: Mrs. Stacey Ganz

Voter	Yes	No	Abstained
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Member, Board of Education	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

6.2 003.2-2026 Vice-President

Nominations and Vote

Minutes:

Mr. Sam Bennett nominated Mr. David Shutt, there were no other nominations.

Mrs. Mann, President Pro Tempore, asked for nominations for the 2026 Vice-President for the Board of Education. Mr. Sam Bennett nominated Mr. David Shutt

Mrs. Mann, President Pro Tempore asked if there were any other nominations, There were none.

Mrs. Mann, President Pro Tempore, asked the Treasurer to call the roll for members to vote on the nominee for Vice-President of the Board of Education for the calendar year 2026

Result: Approved

Motioned: Mrs. Stacey Ganz

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstained
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Member, Board of Education	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

6.3 003.3-2026 Oaths of Office for President and Vice President

Ms. Terri Eyerman, Treasurer

Minutes:

The Treasurer administered the Oaths of Office to the newly elected President and Vice President. The newly elected President now assumes the chair.

7 004.0-2026 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda as presented.

Minutes:

The agenda was adopted as presented.

Result: Approved

Motioned: Mrs. Stacey Ganz

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstained
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Member, Board of Education	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

8 005.0-2026 Approve the July 1, 2025 - June 30, 2026 Tax Budget

It is recommended that the Board of Education approve the annual Tax Budget, as presented in the FY2026 Tax Budget Hearing, and the supporting Estimated Resources and Amended Appropriations that include the movement of inside millage, for consideration of the County Budget Commission.

Minutes:

The Tax Budget, Estimated Resources and Amended Appropriations were discussed during the Tax Budget Hearing prior to the beginning of the meeting. Mrs. Mann, President, asked for further questions or comments, there were none. Mrs. Mann called for a vote.

Result: Approved

Motioned: Mr. Sam Bennett
Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstained
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Member, Board of Education	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

Attachments:

[FY2026 TAX BUDGET-BOE approved 2026.01.12.pdf](#)

9 006.0-2026 Committee Appointments for the 2026 Calendar Year

It is recommended that the Board of Education nominate and approve appointees for Board Appointed Advisory Committees listed for the 2026 calendar year.

Motioned: Mrs. Susan Mann
Seconded: Mr. Sam Bennett

Voter	Yes	No	Abstained
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Member, Board of Education	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

9.1 006.1-2026 Insurance Committee

Appoint one member to the Insurance Committee and one alternate. (The 2025 Appointees for the Insurance Committee were **Mr. Sam Bennett** and the Alternate is **Mrs. Susan Mann**)

Minutes:

Insurance Committee - Mr. Sam Bennett, designee and Mrs. Susan Mann, alternate

Result: Approved

9.2 006.2-2026 Athletic Council

Appoint two members to the Athletic Council. (The 2025 Appointees for the Athletic Council were **Mr. David Shutt** and **Dr. Jere Butcher**)

Minutes:

Athletic Council appointees - Mr. David Shutt and Mr. Michael Kohler

Result: Approved

9.3 006.3-2026 City Recreation Board

Appoint two members to the City Recreation Board for 2026
2025 Appointees were **Scott Loomis and David Shutt**

Minutes:

2026 Appointees are Mr. Scott Loomis and Mr. David Shutt.

Result: Approved

9.4 006.4-2026 Tax Incentive Review Council Member

Appoint one member to the Tax Incentive Review Council for the Coshocton Enterprise Zone for 2026 (O.R.C. 5709.63B)
2025 Appointee was **Terri Eyerman, Treasurer**

Minutes:

The 2026 Appointee is Ms. Terri Eyerman, Treasurer

Result: Approved

9.5 006.5-2026 OSBA Capital Conference Delegates

Appoint one member as delegate and one member as alternate delegate to the Ohio School Boards Association (OSBA) Capital Conference for 2026.
2025 Appointees were **Dr. Jere Butcher and Ms. Stacey Ganz**

Minutes:

The 2026 appointees are Mrs. Susan Mann, delegate and Mrs. Stacey Ganz, alternate

Result: Approved

9.6 006.6-2026 Legislative Liaisons to OSBA

Appoint one member as the legislative liaison and one member as the alternate legislative liaison to the Ohio School Boards Association (OSBA) for 2026.
2025 Appointees were **Mrs. Susan Mann and Mr. Sam Bennett**

Minutes:

The 2026 Appointees are Mrs. Susan Mann, Legislative liaison, and Mr. Sam Bennett, alternate.

Result: Approved

9.7 006.7-2026 META Solutions Delegate

Appoint one member as the district's delegate to META Solutions and appoint the administrative alternate as the District Treasurer.

2025 Appointees were **Dr. Jere Butcher, Delegate** and **Terri Eyerman, Alternate**

Minutes:

The 2026 Appointees are Mrs. Terri Eyerman, Delegate and Mrs. Stacey Ganz, Alternate

Result: Approved

9.8 006.8-2026 Public Records Training Designee

Appoint the District Treasurer as the designee to attend public records training as required for each Board Member's respective term of office. (O.R.C. 109.43)

The 2025 Designee was Terri Eyerman.

Minutes:

The 2026 Designee assigned by the board is Ms. Terri Eyerman.

Result: Approved

10 007.0-2026 Organizational Matters

Motioned: Mrs. Stacey Ganz

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstained
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Member, Board of Education	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

10.1 007.1-2026 Establish Calendar Year 2026 Board Meeting Dates

It is recommended that the Board of Education establish its regular meeting dates as the ??? Thursday of each month. These meetings will be held at the Coshocton Elementary School in the media center at 6:30 p.m. unless otherwise posted in the public notice. (The public notice shall be provided through designated media sources and the district website.)

Minutes:

All meetings begin at 6:30 unless stated. The meeting dates are listed -

- January 29
- February 26
- March 26
- April 30
- May 28
- June 25
- July 23
- August 27
- September 24

- October 29
- November 19 @ 7:30pm
- December 17

Result: Approved

10.2 007.2-2026 Board Member Compensation

It is recommended that the Board of Education approve the compensation of Board member sin accordance with O.R.C. 3313.12 and Board Policy 0147 approved Nov. 18, 2021 Resolution #121.5-2021. Beginning in January 2026, the new rates per board member per meeting are as follows:

Mr. A. Sam Bennett - \$125

Mr. Michael Kohler - \$125

Ms. Stacey Ganz - \$125

Mrs. Susan Mann - \$125

Mr. David Shutt - \$125

Result: Approved

10.3 007.3-2026 Advances

It is recommended that the Board of Education authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the school district.

Result: Approved

10.4 007.4-2026 Bills, Payroll & Other Obligations

It is recommended that the Board of Education authorize the Treasurer to pay bills, payroll, and other obligations, within the Appropriations Resolutions, as due each month.

Result: Approved

10.5 007.5-2026 Adjusting Account Balances

It is recommended that the Board of Education authorize the Treasurer to adjust account balances as necessary to provide for encumbrances in all funds, including the transfer of necessary dollar amounts from salary accounts to sick, personal, and vacation leave accounts in order to balance accounts. Composite activity is to be reported quarterly.

Result: Approved

10.6 007.6-2026 Investment Activity

It is recommended that the Board of Education authorize the Treasurer to invest active, inactive, and/or interim funds as cash flow permits.

Result: Approved

10.7 007.7-2026 FMLA Administrator

It is recommended that the Board of Education authorize the Treasurer to be designated the FMLA Administrator to approve requested leaves in accordance with Board policy and negotiated agreements.

Result: Approved

10.8 007.8-2026 Credit Card Compliance Officer

It is recommended that the Board of Education authorize the Treasurer to designate an individual to serve as the credit card compliance officer to review officers' and employees' use of credit card accounts at least once every six (6) months under policy number 6423 "Use of Credit Cards."

Result: Approved

10.9 007.9-2026 Use of Buses

It is recommended that the Board of Education authorize the Superintendent, or designee, to approve the use of buses for field trips and athletic trips, and the authority to designate or relocate subsequent school bus stops after the initial annual approval by the Board of Education.

Result: Approved

10.10 007.10-2026 Purchasing Agent

It is recommended that the Board of Education authorize the Superintendent to be designated as the Purchasing Agent to approve purchases within the annual appropriate measures for the calendar year 2026.

Result: Approved

10.11 007.11-2026 Temporary Personnel

It is recommended that the Board of Education authorize the Superintendent to employ such temporary personnel as needed for emergency situations. Such employment will be presented for approval by the Board at the next regular meeting.

Result: Approved

10.12 007.12-2026 Suspension Appeals, Hearing of Grievances, Etc.

It is recommended that the Board of Education authorize the Superintendent to act as the Board designee in such matters as suspension appeals, the hearing of grievances and such similar matters.

Result: Approved

10.13 007.13-2026 Federal & State Programs Participation & Required Applications & Reports

It is recommended that the Board of Education authorize the Superintendent and the Treasurer to

participate in all appropriate federal and state programs and to file the required applications and reports.

Result: Approved

10.14 007.14-2026 Designated News Outlets

It is recommended that the Board of Education designate the Coshocton County Beacon and the Coshocton Tribune as the official newspapers and WTNS as the official radio station of the Board of Education.

Result: Approved

10.15 007.15-2026 Service Fund

It is recommended that the Board of Education establish a General Fund Budget for the payment of expenses actually incurred by Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties. (R.C. 3315.15)

Result: Approved

10.16 007.16-2026 District Attorney Designation

It is recommended that the Board of Education designate Burleson Law Office and BrickerGraydon Law Office to represent the Board in legal proceedings, arbitrations, mediations, and other proceedings and authorize the Superintendent and Treasurer to consult with other outside counsel who may possess needed subject matter expertise.

Result: Approved

11 008.0-2026 Adjournment

It is recommended that the Board of Education adjourn the meeting.

Minutes:

Next meeting,

Special Meeting, January 14th @ 6:00pm at Board Office.

Regular Meeting, January 29 @ 6:30 at Coshocton Elementary School

Result: Approved

Motioned: Mrs. Stacey Ganz

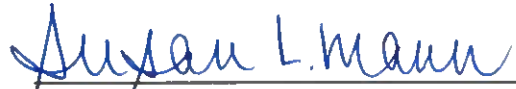
Seconded: Mr. Sam Bennett

Voter	Yes	No	Abstained
Mrs. Stacey Ganz, Board Member	X		
Mr. Michael Kohler, Member, Board of Education	X		
Mr. Sam Bennett, Board Member	X		

Voter	Yes	No	Abstained
Mrs. Susan Mann, President	X		

ATTESTATION:


 Terri Eyerman, Treasurer


 Mrs. Susan Mann, President