

Board of Education Regular Meeting

Board of Education

Coshocton Elementary School, 1203 Cambridge Rd., Coshocton, Ohio, 43812

Thursday, December 18, 2025

6:30pm

Present: Mr. David Shutt, Vice-President; Mark Kowalski, Superintendent; Mrs. Stacey Ganz, Board Member; Mr. Sam Bennett, Board Member; Dr. Jere Butcher, Board Member; Mrs. Susan Mann, President

1 Call to Order

President

Minutes:

The meeting was called to order at 6:30 pm

2 Pledge of Allegiance

3 Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

Minutes:

Dr. Jere Butcher read the mission statement.

4 Roll Call

Ms. Terri Eyerman, Treasurer

Minutes:

All members of the Board were in attendance.

5 Executive Session

It is recommended that the Board of Education enter executive session for attorney-board discussion related to legal litigation.

Minutes:

The board entered into executive session at 6:03pm. The board exited the executive session at 6:46p.m. and resumed the meeting.

Motioned: Dr. Jere Butcher

Seconded: Mr. Sam Bennett

Voter	Yes	No	Abstained
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

6 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda with the following changes after published:

Personnel item

Add: Athletic Service Contract - Jonah Haines - lifeguard \$15.00/hr

Business item

Add: RESOLUTION AUTHORIZING EXPEDITED APPEAL OF BUDGET COMMISSION ACTION TO OHIO BOARD OF TAX APPEALS

Minutes:

The board approved the agenda as presented with these additions.

Personnel item

Athletic Service Contract - Jonah Haines - lifeguard \$15.00/hr

Business item

RESOLUTION AUTHORIZING EXPEDITED APPEAL OF BUDGET COMMISSION ACTION TO OHIO BOARD OF TAX APPEALS

Result: Approved

Motioned: Mrs. Stacey Ganz

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstained
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

7 Approval of Meeting Minutes

It is recommended that the Board of Education approve the following meeting minutes:

Minutes:

The board approved the minutes as presented.

Result: Approved

Motioned: Mr. David Shutt

Seconded: Dr. Jere Butcher

Voter	Yes	No	Abstained
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

8 Board Commendations

- **It is recommended that the Board of Education approve the following commendation:**
 - With deep appreciation and heartfelt gratitude, we proudly recognize, Dr. Jere Butcher for an outstanding 18 years of service to our School Board. Your unwavering commitment, steady leadership, and passion for students have shaped our schools, strengthened our community, and inspired everyone privileged to work alongside you.

Minutes:

The Board presented Dr. Butcher with a personalized gift and the above mentioned commendation.

8.1 Athletic Commendations - Fall 2025

It is recommended that the Board of Education approve the following athletic commendations:

- **Football**
 - 1st Team MVL
 - Champ Haley
 - Hayden Young
- **Boys Soccer**
 - 1st Team MVL
 - Parker Loomis
 - East District 1st Team
 - Parker Loomis

- **Girls Soccer**
 - MVL Player of the Year
 - Zoey Tumblin
 - MVL Defensive Player of the Year
 - Ava Hall
 - MVL Offensive Player of the Year
 - Zoey Tumblin
 - East District Player of the Year
 - Zoey Tumblin
 - East District 1st Team
 - Zoey Tumblin
 - 1st Team MVL
 - Ava Hall
 - Zoey Tumblin

9 Hearing of the Public

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School Districts business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated. Those addressing the Board will be allotted three (3) minutes.

Minutes:

Carla Aronhalt, 1324 S 115th St, Coshocton, OH 43812 requested in advance to address the board. She was invited to come forward to speak. Following are many of the statements she brought to the Board -

She spoke of a formal policy against harassment and bullying, She knows the board all knows what it says, but, she wonders if they are following through with it, living it, supporting our children, as required to do, because she does not believe they are. If she were to ask a young lady in this room, that young lady would say "no". On that Friday walking home from school, she asked for help of teachers and administration. She was told she was being dramatic, on this day, she was attacked by these two children and was being recorded by a young boy and it was posted to TikTok. She had to be transported by squad to Coshocton Hospital and had to revisit the next day because she was still having problems. Ms. Aronhalt asked, "what if it were the board's children, what would they think?" There are multiple families in this district that do have to worry about this. What are we doing and what have we done for this young lady? Has the resource officer talked to her about how we can keep her safe? Because she doesn't feel safe. No one from the district has reached out to her family or to her. There is still a young lady threatening her. I know we have to send reports to the state. How do we make sure she is safe, and others are safe? I want to know if we have thought about a plan, parents and student have now been talked to, but what are we doing when the rubber meets the road? She was facetimeing with her Grandfather screaming for help! If there had not been a passerby when this was taking place, what would have happened if this gentleman had not stopped? I am proud of the district I came from but I am not proud of what we are doing for our students.

10 Treasurer's Report and Recommendations

Ms. Terri Eyerman, Treasurer

It is recommended that the Board of Education approve the following items:

Minutes:

The vote recorded on this item is inclusive of items 10.2 and 10.3.

Motioned: Dr. Jere Butcher

Seconded: Mr. Sam Bennett

Voter	Yes	No	Abstained
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

10.1 Updates

The balance in the insurance fund increased from \$1,944,497 to \$2,074,454 in the month of November - an increase of \$129,957.

The dental fund decreased by \$2,723.

The medical insurance fund increase by \$132,680.

The increase is a result of the district hitting the stop loss insurance limits early in the year.

Minutes:

Ms. Eyerman provided a summary of the balances in the Self-Insurance Fund.

Attachments:

[Fund Balance Report FY24 to current.pdf](#)

10.2 Monthly Financial Report

Minutes:

The vote for this item is recorded on item 10.0.

Result: Approved

Attachments:

[2025.11.30 0-November 2025 Financial Summary.pdf](#)

10.3 Donations

- The Montgomery Foundation - \$9,000- 019-961J - Leslie Croft Outdoor Learning Center
- Coshocton KOA Campground - \$155 - 200-910T - NHS Campground Event Volunteers

Minutes:

The vote for this item is recorded on item 10.0.

Result: Approved

11 Business Items

It is recommended that the Board of Education approve the following business items:

Minutes:

The vote recorded on this item is inclusive of items 11.1 through 11.3.

Result: Approved

Motioned: Mr. David Shutt

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstained
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

11.1 ADDENDUM - Resolution Authorizing Expedited Appeal of Budget Commission Action to Ohio Board of Tax Appeals

It is recommended that the Board approve the Resolution Authorizing Expedited Appeal of Budget Commission Action to the Ohio Board of Tax Appeals as presented.

BOARD OF EDUCATION

Coshocton City School District

Coshocton County, OHIO

RESOLUTION AUTHORIZING EXPEDITED APPEAL OF BUDGET COMMISSION ACTION TO OHIO BOARD OF TAX APPEALS

(Ohio Revised Code Section 5705.341)

WHEREAS, on December 19, 2025, the Coshocton County Budget Commission is scheduled to vote on whether to levy certain permanent improvement millage (the "Millage") to which the School District is entitled for Tax Collection Year 2026; and

WHEREAS, refusal to levy the Millage would be in contravention of law, particularly Ohio Revised Code Section 5705.341; and

WHEREAS, such refusal would make it necessary for the Board to pursue an expedited appeal to the Ohio Board of Tax Appeals or lose an opportunity to seek a remedy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Coshocton City School District, Coshocton County, Ohio, a majority of all of the members thereof concurring, that:

Section 1. The Board authorizes its legal counsel, Bricker Graydon LLP, to initiate an expedited appeal if necessary to the Ohio Board of Tax Appeals seeking relief if the Coshocton County Budget Commission votes to refuse to levy the Millage.

Section 2. The Superintendent and Treasurer are authorized to take any actions necessary to assist legal counsel in seeking relief.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Minutes:

The vote for this item is recorded on item 11.0.

Result: Approved

11.2 Appoint President Pro-Tem

Minutes:

The vote for this item is recorded on item 11.0.

Result: Approved

11.3 Approval of Revised copy of the OAPSE Negotiated Agreement

It is recommended that the Board of Education approve the corrected agreement between Coshocton City School District and the Ohio Association of Public School Employees AFSCME Local 4/AFL-CIO Local #387, effective July 1, 2025 through June 30, 2027.

Minutes:

The vote for this item is recorded on item 11.0.

Result: Approved

Attachments:

[OAPSE Master Agreement July 2025- June 2027 Final Version.pdf](#)

12 Superintendent Report and Recommendations

Mr. Mark Kowalski, Superintendent

It is recommended that the Board of Education approve the following items:

Minutes:

The vote recorded on this item is inclusive of items 12.2 and 12.3.

Motioned: Mrs. Stacey Ganz

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstained
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

12.1 Updates

12.2 Personnel

It is recommended that the Board of Education approve the following personnel items pending required paperwork, licensure, and BCI/FBI Background checks. Salary placement is per the negotiated agreement subject to verification of degree and experience:

- **New Employees**
 - Julie Herman - Planetarium - effective 09/04/2025 - \$125 per day
 - Kristen Lonergan - Building Services Custodian CES - effective 12/29/2025
- **Resignations**
 - Tonya McVay - Administrative Assistant to District Administration - effective 12/19/2025
 - Tonya McVay - Washington DC Trip Advisor - Level 1 (50% of 2025-2026 SY) - effective 12/19/2025
 - Tonya McVay - Media Relations, CHS - Level 3 (50% of 2025-2026 SY) - effective 12/19/2025
 - Tonya McVay - Senior Class Advisor - Level 3 (50% of 2025-2026 SY) - effective 12/19/2025
- **Reassignments and Transfers**
 - Lori Burris - Multi-Categorical Primary Educational Assistant CES to Early Childhood Educational Assistant CES - effective 12/02/2025
 - Shaylee Ackley - 1/1 Educational Assistant to Multi-Categorical Primary Educational Assistant - effective 12/08/2025
- **Salary Adjustments**
 - Jami Brown - MA (effective January 1, 2026)
- **Supplemental Contracts 2025-2026 School Year**
 - Jordan Haumschild - Washington DC Trip Advisor - Level 2 (50% of 2025-2026 SY due to resignation) - effective 12/20/2025
 - Jordan Haumschild - Senior Class Advisor - Level 3 (50% of 2025-2026 SY due to resignation) - effective 12/20/2025
- **Pupil Activity Contracts 2025-2026**
 - Riley Thorpe - Softball Volunteer
 - Shannon Grant - Softball Volunteer
 - Isabella Hall - Assistant Varsity Swim Coach - Level 1
- **Athletic Service Contract 2025-2026- ADDENDUM**
 - Jonah Haines - Life Guard \$15.00/hr
- **Unpaid Leave**
 - Kristy Stiteler - January 28, 29, and 30, 2026
 - Kay Olinger - April 17 and 20, 2026

Minutes:

The vote for this item is recorded on item 12.0.

Result: Approved

Attachments:

[McVay.T Resignation.pdf](#)
[Stiteler-dock pay.pdf](#)

12.3 Handbook Update 25/26

It is recommended that the Board of Education approve the following Handbook update as submitted by Dr. Claxon for the 2025-2026 school year to be implemented in the second semester.

Minutes:

The vote for this item is recorded on item 12.0.

Result: Approved

Attachments:

[CMS Requested 2025 - 2026 CHS and CMS Handbook Updates.pdf](#)

13 Executive Session

It is recommended that the Board of Education enter into Executive Session for the purpose of:

- Personnel
- Pending Legal Matters

Minutes:

The Board voted to enter executive session at 7:17 p.m. to discuss the pending legal matters. The board exited executive session at 8:00 p.m. and resumed the meeting.

Motioned: Dr. Jere Butcher

Seconded: Mr. Sam Bennett

Voter	Yes	No	Abstained
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

Attachments:

[Form 3.11 Executive Session Checklist.pdf](#)

14 Board Discussion Items

14.1 Calendar proposal to be voted on at Organizational meeting

Attachments:

[Proposed for 2026 Bd Mtgs Board training dates.pdf](#)

14.2 Works Session to be Scheduled for Board Training-Ethics, Sunshine Laws and Open Records

Lisa Burleson will conduct the training for the board at a work session. The training will be scheduled for 3 hours (2.5 training and .5 for questions). Dates Lisa is available after 5:00 pm are:

January - 12, 13, 14, 20, 21, 26, 27, 28

February - 2, 6, 9, 11, 13, 17, 20, 24, 25, 26, 27

15 Next Meeting(s)

Organizational Meeting - January 12 or 14, 2026

Minutes:

January 12, 2026 @ 7:30 am

16 Adjournment

It is recommended that the Board of Education adjourn the meeting.

Minutes:

Meeting adjourned at 8:06 p.m.

Result: Approved

Motioned: Dr. Jere Butcher

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstained
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		