

Board of Education Regular Meeting

Board of Education

Coshocton Elementary School, 1203 Cambridge Rd., Coshocton, Ohio, 43812

Thursday, February 27, 2025

6:30pm

Present: Mr. David Shutt, Vice-President; Mark Kowalski, Superintendent; Mrs. Stacey Ganz, Board Member; Mr. Sam Bennett, Board Member; Dr. Jere Butcher, Board Member; Mrs. Susan Mann, President

1 017-2025 Call to Order

President

Minutes:

The meeting was called to order at 6:30 p.m.

2 Pledge of Allegiance

3 Roll Call

Ms. Terri Eyerman, Treasurer

Minutes:

Ms. Eyerman called the roll. Dr. Butcher was absent. All other members of the Board were in attendance.

4 018-2025 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda.

Result: Approved

Motioned: Mrs. Stacey Ganz

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

5 019-2025 Approval of Meeting Minutes

It is recommended that the Board of Education approve the January 2025 Meeting Minutes with corrections to the January 23, 2025 meeting agenda items.

Minutes:

Votes for this time are recorded on each meeting.

Result: Approved

5.1 019.1-2025 January 13, 2025 Tax Budget Hearing and Organizational Meeting

Result: Approved

Motioned: Mr. Sam Bennett

Seconded: Mrs. Stacey Ganz

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

Attachments:

[2025.01.13 Tax Budget Hearing Organizational Mtg Minutes.pdf](#)

5.2 019.2-2025 January 23, 2025 Regular Meeting

CORRECTION TO JANUARY 23, 2025 MINUTES

Superintendent Report and Recommendations, item 10.2 Personnel, Reassignment & Transfers-

Samantha Shaw - Effective date corrected from 2/3/2025 to 2/4/2025

Desa Stevenson - Effective date corrected from 2/3/2025 to 1/23/2025

Minutes:

Mr. Kowalski pointed out that the minutes were changed to reflect the correct start dates and wanted the board to be clear that they were approving the updated version of the minutes from the meeting. All board members concurred that the changes were necessary and motioned to vote.

Mr. Shutt abstained because he was absent from the January 23, 2025 meeting.

Result: Approved

Motioned: Mr. Sam Bennett

Seconded: Mrs. Stacey Ganz

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President			X
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		

Mrs. Susan Mann, President	X		
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Attachments:

[2025.01.23 Regular Meeting Minutes.pdf](#)

6 Hearing of the Public

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School Districts business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated. Those addressing the Board will be allotted three (3) minutes.

Minutes:

There was no public participation.

7 020-2025 Treasurer's Report and Recommendations

Ms. Terri Eyerman, Treasurer

It is recommended that the Board of Education approve the following items:

Minutes:

The vote recorded on this item is inclusive of items 7.2 through 7.6.

Motioned: Mr. David Shutt

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

7.1 Updates

The total balance at the end of January 2025 in the Insurance fund (024) was \$1,021,754.

The dental fund (024-9001) balance was \$231,391 and the medical fund (024-9003) balance was \$790,363.

Minutes:

Ms. Eyerman called attention to the notes on this item related to the Insurance Committee and Self Funded account balances.

Attachments:

[2025.01.31 Fund Balance Report FY22 to current.pdf](#)

7.2 020.1-2025 Monthly Financial Report

It is recommended that the Board of Education approve the January 2025 Financial Summary Report. The January 2025 total revenue was \$1,309,678. January 2025 Total Expenditures were \$1,731,877. Expenditures exceed revenue by \$422,199.

As of January 31, 2025, FYTD revenue was \$11,886,197. and the FYTD Expenditures were \$13,206,346. As of January 31, 2025, expenditures have exceeded revenue by \$1,320,149.

January 31, 2025 cash balance was \$4,250,126.

Minutes:

The vote for this item is recorded on item 7.0.

Ms. Eyerman reviewed the financial report with the board.

Result: Approved

Attachments:

[2025.01.31 0 January 2025 Financial Summary Report.pdf](#)

7.3 020.2-2025 Donations

- Grace United Methodist Church - Hats and Gloves - CES
- Icon Fitness - Coats, Hats, and Gloves - CES
- Kiwanis Club of Coshocton - \$350 - 018-9001-288
- Kevin Kittell - \$70 - Acct. #300-945D (Quiz Team)
- Gina Shearn - \$200 - Auditorium Chair Sponsor - 019-961D
- Joyce Manns - \$200 - Auditorium Chair Sponsor - 019-961D
- Brenda Blanford - \$200 - Auditorium Chair Sponsor - 019-961D
- Coshocton Foundation - \$750 - 019-961J
- Coshocton Foundation - \$3150 - 019-961E

Minutes:

The vote for this item is recorded on item 7.0.

Result: Approved

7.4 020.3-2025 Ohio Facilities Commission Resolution of Certification of Approval of Acceptance in the OFCC Classroom Facilities Assistance Program-Segment Two (Final)

It is recommended that the Board of Education approve the RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BOARD TO ENTER INTO A RESOLUTION OF ACCEPTANCE IN THE OHIO FACILITIES CONSTRUCTION COMMISSION CLASSROOM FACILITIES ASSISTANCE PROGRAM-SEGMENT TWO (FINAL).

RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BOARD TO ENTER INTO A RESOLUTION OF ACCEPTANCE IN THE OHIO FACILITIES CONSTRUCTION COMMISSION CLASSROOM FACILITIES ASSISTANCE PROGRAM-SEGMENT TWO (FINAL)

WHEREAS the Board of Education of the Coshocton City School District, Coshocton County, Ohio, met in a _____ held on _____, and adopted the following Resolution:

WHEREAS, the Ohio Facilities Construction Commission made a determination in favor of proceeding with a Segmented Facility Plan for classroom Facilities under ORC Section 3318.03 and conditionally approved a Scope of Project Segment Two (Final) for the School District; and

WHEREAS, the Ohio Controlling Board approved the determination and conditional approval of the

commission and approved the amount of the State's portion of the Segment Two (Final) project cost; and

WHEREAS, the commission has certified the State's conditional approval and reservation of funds for the project to this School District's Board of Education pursuant to ORC Section 3318.04 based on the following funds.

STATE SHARE: \$25,312,437

LOCAL SHARE: \$12,467,320

PROJECT BUDGET: \$37,779,757

Project Budget and Share with Project Agreement LR of \$283,403

STATE SHARE: \$25,312,437

LOCAL SHARE: \$12,750,723

PROJECT BUDGET: \$38,063,160

WHEREAS, the 120-day time limitation pursuant to ORC Section 3318.05 has not elapsed since the State's Certification of Conditional Approval.

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Coshocton City School District, Coshocton County, Ohio that the conditional approval as granted by the commission for the Classroom Facilities – Segment Two (Final) project be hereby accepted in accordance with the provisions of ORC Section 3318.05.

Minutes:

The vote for this item is recorded on item 7.0.

Ms. Eyerman explained that this is the final resolution that commits OFCC funding to the project and allows the district to move forward.

Result: Approved

Attachments:

[p 3 of OFCC packet - Certification resolution for approval 2025.02.27 mtg.pdf](#)

7.5 020.4-2025 Ohio Department of Education and Workforce Plan Workbook and Narrative

It is recommended that the Board of Education approve the Precaution Written Plan Workbook and Narrative, addressing projected deficits pursuant to the ODEW Notification Letter dated December 12, 2024.

Minutes:

The vote for this item is recorded on item 7.0.

Ms. Eyerman explained that these are the final documents that need to be approved and submitted related to the State Financial Oversight Dept.'s requirement for our district due to a negative cash balance three years out from now. This document compiles our changes and submissions on a spreadsheet with explanations in the narrative. It is in the format required by the State Department.

Result: Approved

Attachments:

[ODEW Narrative and Workbook.pdf](#)

7.6 020.5-2025 Amended FY25 Five-year Forecast and Assumptions

It is recommended that the Board of Education approve the amended FY25 Five-Year Forecast and assumptions with projections matching the final tab of the Board-approved written plan previously approved. Approval of the forecast and assumptions is contingent upon the approval of the Written Plan by the Department of Education and Workforce.

Minutes:

The vote for this item is recorded on item 7.0.

Ms. Eyerman explained that in addition to the reporting above, the district is required to revise the five-year forecast and assumptions that reflect those changes. This is the revised forecast to be submitted.

Result: Approved

Attachments:

[2025-Feb FY25-29 Forecast.pdf](#)

[2025-Feb FY25-29 Assumptions.pdf](#)

8 021-2025 Business Items

It is recommended that the Board of Education approve the following business items:

Minutes:

The vote recorded on this item is inclusive of items 8.1 through 8.9.

Motioned: Mr. Sam Bennett

Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

8.1 021.1-2025 EPC Cooperative School Bus Purchasing Program

It is recommended that the Board of Education approve the following Resolution:

WHEREAS the Coshocton City School District Board of Education wishes to advertise and receive bids for the purchase of one (1) or more school buses

THEREFORE, be it resolved that the Coshocton City School District Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specification submitted for the cooperative purchase of Coshocton City School District school bus(es).

Minutes:

The vote for this item is recorded on item 8.0.

Ms. Eyerman explained that the approval of this resolution is required prior to ordering from Cardinal Bus using the prices quoted to EPC Cooperative.

Result: Approved

8.2 021.2-2025 Bus Purchase Approval

It is recommended that the Board of Education approve the purchase of a Blue Bird Conventional size gasoline School bus equipped with a recessed floor track for up to six(6) wheelchairs and restraint seats. The quote (attached) is for \$163,436.00. The pricing is OMERESA pricing through the EPC Consortium. (This purchase has been planned and the funds are budgeted and included in the Five Year Forecast, delivery of the vehicle and the actual payment for the bus are expected to be an FY26 expenditure.)

Minutes:

The vote for this item is recorded on item 8.0.

Ms. Eyerman explained that the district will be trading in 3 buses and receiving \$2,000 trade in allowance for each. \$6,000 will be deducted from the purchase price.

Result: Approved

Attachments:

[Cardinal Bus Quote.pdf](#)

8.3 021.3-2025 Ohio High School Athletic Association

It is recommended that the Board of Education approve membership in the Ohio High School Athletic Association for the 2025-2026 school year with Membership Dues of \$50 per High School sport.

Minutes:

The vote for this item is recorded on item 8.0.

Result: Approved

Attachments:

[OHSAA Membership 2025-2026.pdf](#)

8.4 021.4-2025 Stark State College CCP MOU

It is recommended that the Board of Education approve the College Credit Plus Memorandum of Understanding with Stark State College for the 2025-2026 school year.

Minutes:

The vote for this item is recorded on item 8.0.

Mr. Kowalski stated that items 8.4 & 8.5 are contracts for CCP classes for next year and is repeated annually.

Result: Approved

Attachments:

[Stark State College CCP MOU.pdf](#)

8.5 021.5-2025 Muskingum University CCP MOU

It is recommended that the Board of Education approve the College Credit Plus Alternative Funding Structure with Muskingum University to offer college-credit bearing courses at Coshocton High School to qualified high school students in the district.

Minutes:

The vote for this item is recorded on item 8.0.

Result: Approved

Attachments:

[MOU Coshocton 25-26 draft.docx](#)

8.6 021.6-2025 Interdistrict Open Enrollment Policy & Application Form

It is recommended that the Board of Education accept and approve the Interdistrict Open Enrollment Policy and Application Form for the 2025-2026 school year.

Minutes:

The vote for this item is recorded on item 8.0.

Result: Approved

Attachments:

[Open Enrollment Application Policy 2025-2026.pdf](#)

8.7 021.7-2025 Daycare/Preschool Costs for 25/26 School Year

It is recommended the board approve the proposed cost set for the CCS Daycare and Preschool classrooms for the 2025-2026 school year.

Minutes:

The vote for this item is recorded on item 8.0.

Mr. Kowalski provided an overview of the plans for the Daycare and the additional preschool plans to date as well as the work that went into the Daycare/preschool costs for FY25/26.

Result: Approved

Attachments:

[25 26 Preschool Daycare Sliding Scale Costs.pdf](#)

8.8 021.8-2025 CCEA MOU

This Agreement is entered into by and between the Coshocton City School District Board of Education (hereinafter referred to as "Board") and the Coshocton City Education Association (hereinafter referred to as "CCEA") for the purpose of altering Article 11.

Minutes:

The vote for this item is recorded on item 8.0.

Changes to the MOU attached and being voted on are in red.

Result: Approved

Attachments:

[CCEA MOU.pdf](#)

8.9 021.9-2025 Special Education Model Policies and Procedures

It is recommended that the Board of Education hereby adopts the Special Education Model Policies and Procedures ("Model Policies") that were released by the Ohio Department of Education and Workforce ("DEW") in December 2024, and directs all staff in the District to use and comply with the Model Policies. The Board further authorizes the Superintendent to notify the DEW of the Board's adoption of the Model Policies through the DEW's Monitoring System by uploading a copy of this Board resolution on or before March 30, 2025, and by November 30 for each subsequent school year.

Minutes:

The vote for this item is recorded on item 8.0.

Result: Approved

Attachments:

[Spec Ed Model Policies Procedures.pdf](#)

9 022-2025 Superintendent Report and Recommendations

Mr. Mark Kowalski, Superintendent

It is recommended that the Board of Education approve the following items:

Minutes:

The vote recorded on this item is inclusive of items 9.2 through 9.8.

Motioned: Mrs. Stacey Ganz

Seconded: Mr. David Shutt

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

9.1 Updates

Cari Weaver - Early Learner Resource Night

2025-2026 District Calendar

Minutes:

March 27th Cari will be presenting before the board meeting. She is having an early learner resource night to make connections. Share learning activities that they can take home. Multiple other

organizations will be participating. She was able to get a \$350 grant to provide transportation to families that have no other way to get here. Impact education, relationships and positive for the district.

Mr. Kowalski stated that we have some rock stars in preschool and we appreciate everything they do and we appreciate them.

Mr. Kowalski also passed out 2 calendars for next school year for review. One begins pre labor day out before Memorial Day. The second students return after Labor day but out after Memorial Day.

Survey has said that there is more traction for the coming after Labor Day. We have had input from Labor Management, and we appreciate input from the Board. Please reach out if there is anything you see or have questions about.

Matt, Katie Miller, and Mark were on WTNS today talking about preschool next year. They also touched on the topic of moving students into the high school. We are looking at moving approx 56 people and offices. The 4th floor of the HS is where 6th grade will move to 7 & 8 will not have much movement. One core teacher 8th grade Science will remain on a different floor.

CES movement will be determined soon. Goal is to get CHS ready to go so the one grade from CES can get in and the movement in CES can then begin.

9.2 022.1-2025 Personnel

It is recommended that the Board of Education approve the following personnel items pending required paperwork, licensure, and BCI/FBI Background checks. Salary placement is per the negotiated agreement subject to verification of degree and experience:

- **New Employees**
 - Randy Mahon - Substitute Bus Driver
- **Retirements**
 - Christina Campbell - CES 10 month Administrative Assistant - Effective 6/30/2025
 - Cindy Sposato - Educational Aide - Effective 5/30/2025
- **Reassignments and Transfers**
 - Tracy Brown - Educational Assistant - Effective 2/4/25
- **Athletic Service Contracts**
 - **Softball**
 - JD Dorto - Varsity Assistant - Level 1
 - Casey Brown - Volunteer
 - Josh Gambill - Volunteer
 - Resignation - Shelby Smith - JV Softball Coach - Level 1 (Approved 12/19/2024)
 - **Track**
 - Revoke Larry Peterson - Head Varsity Boys Track Coach - Level 3 (Approved 8/29/2024)

Minutes:

The vote for this item is recorded on item 9.0.

Mr. Kowalski reviewed the personnel changes with the board.

Result: Approved

Attachments:

[Peterson.Larry.2024.02.27.BOE.Mtg.png](#)
[S.Smith_softball.Resignation.pdf](#)
[Campbell Retirement Letter.pdf](#)
[Sposato_Cindy.pdf](#)

9.3 022.2-2025 Overnight Field Trip Request: US Legislative Summit

It is recommended that the Board of Education approve an overnight field trip for members of the US Legislative Summit to be held at Salt Fork Lodge. The trip will be March 19 and 20, 2025 and coordinated by Barbara Breen.

Minutes:

The vote for this item is recorded on item 9.0.

Result: Approved

9.4 022.3-2025 Overnight Field Trip Request: Swim Team

It is recommended that the Board of Education approve an overnight field trip for members of the High School Swim Team on 2/7/2025 in Steubenville, Ohio due to the Sectional Swim Meet at Steubenville High School.

Minutes:

The vote for this item is recorded on item 9.0.

Mr. Kowalski pointed out that the board is being asked to approve this field trip that has already taken place.

Result: Approved

Attachments:

[Overnight Swim Team Request 2025.pdf](#)

9.5 022.4-2025 Overnight Field Trip Request: New York City

It is recommended that the Board of Education approve an overnight field trip for senior & junior (if seats remain) students on 11/12/2025 through 11/14/2025 to New York City, New York.

Minutes:

The vote for this item is recorded on item 9.0.

Result: Approved

Attachments:

[2025.11.12 NYC.pdf](#)

9.6 022.5-2025 High School Science of Reading Stipends

It is recommended that the Board of Education approve the following Science of Reading Stipends:

- Pamela Hall - \$1,200
- Kristy Stiteler - \$400
- Nathan Prati - \$400
- Brandon Taylor - \$1,200
- Terry Reichert - \$400
- John Miller - \$400
- Joshua Coffman - \$400
- James Woodrum - \$400
- Clay Davis - \$1,200
- Judd Baker - \$1,200

- Jodie Meek - \$1,200
- Eileen Slusser - \$1,200
- Tiffany Gardner - \$1,200

Minutes:

The vote for this item is recorded on item 9.0.

Result: Approved

9.7 022.6-2025 Administrative Reassignments/Contracts

- Tony Meiser - CES K-2 Principal (3 year contract - August 1, 2025 to July 31, 2028)
- Katie Miller - CES 3-5 Principal (3 year contract - August 1, 2025 to July 31, 2028)
- Dr. Trista Claxon - CMS Principal (3 year contract - August 1, 2025 to July 31, 2028)
- James Herman - CHS Assistant Principal (3 year contract - August 1, 2025 to July 31, 2028)
- Scott Loomis - CHS High School Principal (3 year contract - August 1, 2025 to July 31, 2028)
- Justin Smith - CCS District Athletic Director (3 year contract - August 1, 2025 to July 31, 2028)
- Katie Miller - Early Learning Coordinator for a period of 3 years commencing August 1, 2025 to July 31, 2028
- Kayley Andrews - Director of Student Services (In Training) for a period of 1 year commencing August 1, 2025 to July 31, 2026

Minutes:

The vote for this item is recorded on item 9.0.

Mr. Kowalski shared that Mr. Johnson will be leaving next year after 180 days. Kayley Andrews will move into that position when Mr. Johnson is finished

Result: Approved

9.8 022.7-2025 Neola Policies Approval

It is recommended that the Board of Education adopt the following NEOLA policies:

Minutes:

The vote for this item is recorded on item 9.0.

Result: Approved

Attachments:

[po7421.pdf](#)
[po5751.pdf](#)
[po5460.pdf](#)
[po7440.01.pdf](#)
[po8142.pdf](#)
[po6460.pdf](#)
[po8452.pdf](#)
[po5780.01.pdf](#)
[po5610.pdf](#)
[po5350.pdf](#)
[po2260.02.pdf](#)
[po5136.01R.pdf](#)
[po2431.pdf](#)

[po5223.pdf](#)
[po5113.pdf](#)
[po5131.pdf](#)
[po2271.pdf](#)
[po2340.pdf](#)
[po5330.pdf](#)
[po2460.pdf](#)
[po0131.1.pdf](#)
[po1422.01.pdf](#)

10 023-2025 Executive Session

It is recommended that the Board of Education enter into Executive Session for the purpose of:

- Personnel
- Pending Legal Matters

Minutes:

The vote for this item is recorded on item 10.0.

The board entered an executive session at 6:57 p.m. with no action to follow to discuss pre-negotiation salary information with the Board; the legal status of a personnel item; and an update on the possible reduction in force notices and job postings.

The board exited the executive session and continued the meeting at 8:05 p.m.

Result: Approved

Motioned: Mrs. Stacey Ganz

Seconded: Mr. Sam Bennett

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		

Attachments:

[Form 3.11 Executive Session Checklist.pdf](#)

11 Board Discussion Items

Minutes:

Mark shared bond issue information with the Board - PAC group meetings there will be a virtual meeting next week and an in-person meeting next week. He will share the dates with the board. There will be flyers from the PAC that say "vote for" The district literature will have factual information, but will not be asking for yes votes. Mr. Kowalski shared that the last time we had an election average age was 65, we need the average age this time to be 56. The group will encourage people to vote - by mail, early vote, or at the polls. Mark will go to Rotary, Kiwanis, etc.

12 Next Meeting(s)

Regular Meeting - Thursday, March 27, 2025 at 6:30 in the CES Library

13 024-2025 Adjournment

It is recommended that the Board of Education adjourn the meeting.

Minutes:

The meeting adjourned at 7:12 p.m.

Result: Approved

Motioned: Mrs. Susan Mann

Seconded: Mr. Sam Bennett

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Mrs. Susan Mann, President	X		