

Board of Education Regular Meeting

Board of Education

Coshocton Elementary School Library, 1203 Cambridge Rd.
Thursday, November 21, 2024
6:30pm

Present: Mr. David Shutt, Vice-President; Mark Kowalski, Superintendent; Mrs. Stacey Ganz, Board Member; Mr. Sam Bennett, Board Member; Dr. Jere Butcher, Board Member; Mrs. Susan Mann, President

1 Call to Order

President

Minutes:

The meeting was called to order at 6:30 p.m.

2 Pledge of Allegiance

3 Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

Minutes:

Mrs. Trista Claxon read the mission statement.

4 Roll Call

Ms. Terri Eyerman, Treasurer

Minutes:

All members of the board were in attendance.

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

5 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda.

Result: Approved

Motioned: Dr. Jere Butcher

Seconded: Mrs. Stacey Ganz

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

6 Approval of Meeting Minutes

It is recommended that the Board of Education approve the October 2024 meeting minutes:

Minutes:

There were no adjustments to the minutes as presented.

Result: Approved

Motioned: Mr. Sam Bennett

Seconded: Mr. David Shutt

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

Attachments:

[2024.10.31 Meeting Minutes.pdf](#)

7 Hearing of the Public

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School Districts business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated. Those addressing the Board will be allotted three (3) minutes.

Minutes:

There was no public participation.

8 Board and Staff Reports

Minutes:

There were no board and staff reports.

9 Treasurer's Report and Recommendations

Ms. Terri Eyerman, Treasurer

It is recommended that the Board of Education approve the following items:

Result: Approved

Motioned: Mrs. Stacey Ganz

Seconded: Mr. David Shutt

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

9.1 Updates

Minutes:

The Insurance Fund report was provided to the Board of Education for review.

Attachments:

[2024.10 Fund Balance Report.pdf](#)

9.2 Monthly Financial Report

General Fund cash at the beginning of October = \$6,173,785.53

General Fund cash balance at the end of October = \$5,924,033.40

Total October General Fund Revenue = \$1,504,201.16

Total October General Fund Expenditures = \$1,753,953.29

October General Fund Expenditures exceed Revenue in October by \$249,752.13

YTD General Fund Revenue = \$8,041,916.50

YTD General Fund Expenditures = \$7,688,157.88

YTD General Fund Revenue exceeds YTD expenditures by \$353,758.62

The Cash Balance of all funds at the end of October = \$13,862,581.89

Minutes:

Ms. Eyerman reviewed the monthly financials with the Board.

Result: Approved

Attachments:

[2024.10.31 0 Monthly Summary Report.pdf](#)

9.3 Donations

- **Senior Class 2025 - 200-9125-458**
 - McWane Ductile - \$300
- **National Honor Society - 200-910T**
 - Miss Jennifer's Dance Studio, LLC - \$50
- **Thanksgiving Dinner Donations - 007-1820-946A-458**
 - Coshocton Chiropractic Health Center - \$150
 - Park National Bank - \$100
 - Coshocton Elks - \$500
 - Peoples Bank - \$100
 - Coshocton County Board of Real Estate - \$100
- **Auditorium Chair Sponsorship Program - 019-961D**
 - Clayton Homes (CMH Homes Inc) - \$1000
- **Class of 2026 - Prom Donation - 300-9126**
 - Earls Drive In - \$50

Minutes:

Ms. Eyerman shared her appreciation of our community and its generosity to the students and staff.

Result: Approved

9.4 November 2024 Five Year Forecast and Assumptions

Terri Eyerman, Treasurer

It is recommended that the Board of Education approve the November 2024 Five-Year Forecast and Assumptions as presented to be submitted to Ohio Department of Education and Workforce by November 30, 2024.

Minutes:

Ms. Eyerman reviewed the Forecast and assumptions with the Board, pointing out concerns related to revenue and expenditures, and provided further details in response to questions from the Board and Superintendent.

Result: Approved

Attachments:

[Coshocton-043828-Forecast.pdf](#)

[Coshocton_043828_Assumptions.pdf](#)

10 Superintendent Report and Recommendations

Mr. Mark Kowalski, Superintendent

It is recommended that the Board of Education approve the following items:

Motioned: Dr. Jere Butcher
Seconded: Mrs. Susan Mann

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

10.1 Updates

10.2 Personnel

It is recommended that the Board of Education approve the following personnel items pending required paperwork, licensure, and BCI/FBI Background checks. Salary placement is per the negotiated agreement subject to verification of degree and experience:

- **Resignations/Retirements**
 - Misty Fletcher resignation effective 11/1/2024
 - James Helter retirement effective 5/30/2025
 - Shelley Batchelor retirement effective 5/30/2025
- **Reassignments and Transfers**
 - Theresa Brown - CHS Head Custodian - effective 1/1/2025
 - Chris McVay - CES Head Custodian - effective 1/1/2025
- **Supplemental Contracts**
 - Lana Lawson - Tuesday/Thursday School Supervisor CES
 - Brandon Taylor - Reserve Girls Basketball Level 3 (previously approved as level 2)
 - Jimmy Allison - 7th Grade Girls Basketball Level 3 (previously approved as level 2)
 - Jana Van Dusen - Varsity C Advisor Level 1 (previously approved as Level 2)
- **Supplemental Contracts (Non-Staff)**
 - Madison Woolard - Assistant Varsity Swim Level 2 (previously approved as level 1)
- **Athletic Service Contracts**
 - Jonah Haines - Life Guard - Minimum Wage

Minutes:

Mr. Kowalski pointed out two certified retirements at the end of the year.

Result: Approved

10.3 LETRS Stipends

It is recommended that the Board of Education approve the following stipends for LETRs training by the following individuals:

- Tina Aronhalt - \$600
- Christy Baylor - \$600
- Kim Beaumont - \$1200
- Natasha Brickles - \$150

- Angela Buskirk - \$600
- Ashley Coffman - \$600
- Amy Cox - \$150
- Ritchie Hall - \$600
- Wendy Kimberley - \$150
- Kinsey McFadden - \$150
- Elizabeth McMorrow - \$600
- Denise McPeak - \$150
- Aaron Mencer - \$450
- Jessica Mencer - \$600
- Emily Mourer - \$450
- Bruce Potts - \$600
- Natalie Prince - \$450
- Samantha Rotruck - \$600
- Carlye Shaw - \$300
- Jerry Shook - \$300
- Tiffany Shook - \$300
- Jenn Spang - \$450
- Jillian Taylor - \$600
- Kristi Timmons - \$300
- Travis Tristano - \$600
- Mallory Wine - \$300
- Kayla Wise - \$150
- Michelle Woodie - \$750
- Brent Wyler - \$300
- Jenn Young - \$300

Minutes:

Mr. Kowalski explained that these stipends will be paid to Elementary staff for the continued mandated training required by the State last year.

Result: Approved

11 Executive Session

It is recommended that the Board of Education enter into Executive Session for the purpose of:

1. Personnel
2. Security
3. Pending Legal Matters

Minutes:

The board voted to enter into an executive session to discuss items related to security and Pending Legal Personnel matters at 6:44 pm with no action to follow.

The board exited the executive session and resumed the regular meeting at 8:02 p.m.

Result: Approved

Motioned: Mr. Sam Bennett

Seconded: Mr. David Shutt

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		

Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		

Attachments:

[Form 3.11 Executive Session Checklist.pdf](#)

12 Board Discussion Items

- OSBA Capital Conference

Minutes:

Mrs. Mann, Stacey Gantz, and Terri - attended the OSBA Annual Conference. Each took time to share with the board the information they learned and share sessions they attended.

The board discussed that the Community Advisory Team met the previous evening. Mr. Kowalski shared that the newly updated enrollment projection reflected a reduction in enrollment of over 100 students. He stated that as a result, the originally planned building was approximately 110,000 SF, now the estimated building size will be approximately 85,000 SF. He also shared that with this new information, the amount needed for the local portion of this building will now be approximately \$22.3M, 33% of the entire original cost. The district has been approved to move forward with the project which means we will be on the ballot for the May election. Before that time, we need to educate our community. He shared that we received information from our bond council today - to cover \$22.3M, we would need to ask the community to approve between 5.23 and 5.36 mills. This amount would allow for additional square footage to be added to the OFCC calculation of the high school and to protect the district from any additional unforeseen costs of the new building. If there are none, the funding can be utilized to enhance learning spaces, the natatorium, gym, and the auditorium.

13 Next Meeting(s)

Regular Meeting - December 19, 2024

Organizational Meeting - January 9, 2025

Minutes:

The board members discussed and scheduled a Special Meeting date of December 13th to vote on the required documents needed at that time, to ensure the new building resolutions are in place for the May ballot. The meeting will be in the Board Office trailer at 7:30 a.m.

14 Adjournment

It is recommended that the Board of Education adjourn the meeting.

Minutes:

The meeting was adjourned at 8:33 p.m.

Result: Approved

Motioned: Mrs. Susan Mann

Seconded: Mr. David Shutt

Voter	Yes	No	Abstaining
Mr. David Shutt, Vice-President	X		
Mrs. Stacey Ganz, Board Member	X		
Mr. Sam Bennett, Board Member	X		
Dr. Jere Butcher, Board Member	X		
Mrs. Susan Mann, President	X		