

Coshocton City Schools  
1207 Cambridge Road  
Coshocton, OH 43812

Phone: 740-622-1901  
www.coshoctonredskins.com

## APPLICATION FOR EMPLOYMENT

Coshocton City Schools is an Equal Opportunity Employer. It is our policy to seek and employ the best qualified individuals and to provide equal opportunity for the advancement of employees, including hiring, promoting and training and to administer these activities in a manner which will not discriminate against any person because of race, color, religion, age (40 and over), sex, ancestry, national origin physical or mental disability, veteran status, sexual orientation, or any other legally protected status under applicable law.

Position Desired

PK-3

Application Date

7-21-21

Available for:

- ☒ Full-time  
☐ Part-time  
☐ Temporary

What date would you be available to start?

asap

Social Security #

301-98-3107

First Name

Erika

Last Name

Michael

Middle

Eileen

Address

22454 TR 1203

City/State/Zip

West Lafayette, Ohio 43845

E-mail Address

michael.erika@yahoo.com

Daytime Phone

740-610-4759

Cell Phone

740-610-4759

Are you currently employed?

☒ Yes ☐ No

Have you ever been employed by Coshocton City Schools?

☐ Yes ☒ No

Do you have a driver's license?

☒ Yes ☐ No

State of Issue

Ohio

Other certifications or endorsements (i.e., CDL Class B)

## References

Please provide names of individuals with whom you have worked and who know your work habits and characteristics. Please do not list personal friends or family members.

|                        |                                 |
|------------------------|---------------------------------|
| Name                   | Job Title                       |
| Stacey Ganz            | Intervention Specialist         |
| Employer               | Address                         |
| Coshocton city schools | 745 S 6th Street Coshocton Ohio |
| Phone                  | E-mail                          |
| 740-502-9689           |                                 |

|              |                                |
|--------------|--------------------------------|
| Name         | Job Title                      |
| Dawn Ward    | 2nd grade teacher at Ridgewood |
| Employer     | Address                        |
| Ridgewood    |                                |
| Phone        | E-mail                         |
| 740-502-7854 |                                |

|              |                           |
|--------------|---------------------------|
| Name         | Job Title                 |
| Earl Bosson  | owner at Earl's           |
| Employer     | Address                   |
| Self         | 708 Otsego Ave, Coshocton |
| Phone        | E-mail                    |
| 740-294-1618 |                           |

Have you ever been convicted of a felony?

☐ Yes ☒ No

If yes, please explain

|  |
|--|
|  |
|--|

## Employment History

Please complete this section even if you are attaching a resume

Starting with your current or most recent employer, please share the following:

Name of Employer

Coshocton County Head Start

Last Supervisor

Tracie Hatfield

Address

753 South Lawn Ave, Coshocton

Supervisor Job Title

Education Manager

Employer Telephone

740-622-8665

Dates Employed

8-27-20 ~ 5-20-21

Job Duties

Create lesson plans, assess children, and interact with parents

Reason for Leaving

Still employed

May we contact this employer now?

☒ Yes ☐ No

If no, when?

Name of Employer

Earl's Diner

Last Supervisor

Earl Bossen

Address

708 Olsega Ave, Coshocton, Ohio 43812

Supervisor Job Title

owner

Employer Telephone

740-622-7152

Dates Employed

7-15 ~ 10-2020

Job Duties

Wait on customers, make orders, clean establishment

Reason for Leaving

teaching job

May we contact this employer now?

☒ Yes ☐ No

If no, when?

Name of Employer

Last Supervisor

Address

Supervisor Job Title

Employer Telephone

Dates Employed

Job Duties

Reason for Leaving

May we contact this employer now?

☐ Yes ☐ No

If no, when?

Briefly describe your qualifications.

patient, open-minded, and willing to take constructive criticism.

Skills:

☒ Typing

☒ MS Word

☐ Excel

☐ Access

☐ Publisher

☐ Heavy Machinery

☐ Office Machines

☒ PowerPoint

Other Skills:

Are you fluent in any foreign languages? If so, which one (s)?

Education, Licenses and Skills

Last High School Attended (Provide name and location)

Ridgewood High School

Graduated:

GED

☒ Yes  
☐ No

☐ Yes  
☐ No

College/University Attended

Kent state TUSC

Dates Attended

8-2015 - 5-2019

Major

Early childhood Education

Type of Degree

Bachelors

Date Degree Completed

8-2015 - 5-2019

College/University Attended

Dates Attended

Major

Type of Degree

Date Degree Completed

Graduate Professional Attended

Dates Attended

Major

Type of Degree

Date Degree Completed

CERTIFIED

First License/Certificate #

21862903

Issuing State/Agency

ohio

License Type

4 year Resident Educator Early childhood  
(P-3) License

Issue/Expiration Dates

6-04-2020 - 6-30-2024

Second License/Certificate #

Issuing State/Agency

License Type

Issue/Expiration Dates

**CLASSIFIED**

Paraprofessional License #

Expiration Date

Other (Please Specify)

Have you ever been discharged or requested to resign from a job?

If yes, please explain

☐ Yes ☒ No

*Quita E. Michael*

Job-related skills and qualifications?

Describe any job-related training received in the United States Military.

**Acknowledge Statement:**

I certify that all the information given on this **Application for Employment** is true, complete and correct. I understand that any false answers, statements or representations made by me in this application shall constitute sufficient cause for discharge. I understand, also, that I am required to abide by all rules and regulations of the employer. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

Policy Numbers 4121 and 3121 of the Coshocton City Board of Education requires an inquiry into the background (BCI/FBI check) of each applicant the Superintendent recommends for employment.

I certify that I have read, fully understand, acknowledge and accept all terms of the Acknowledgement Statement.

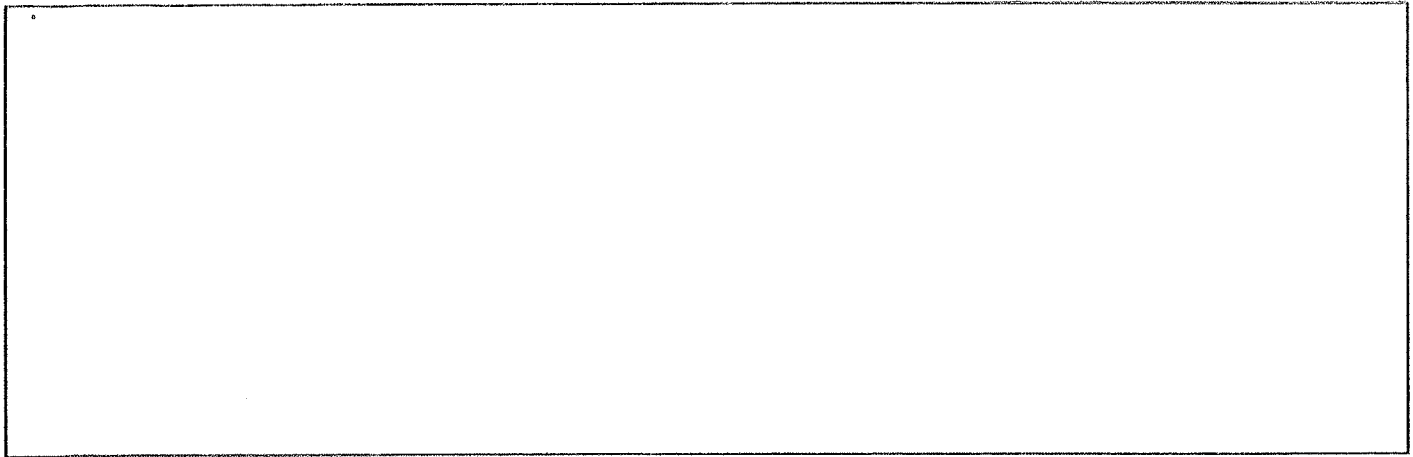
*Quita E. Michael*

Signature

*7-21-21*

Date

• FOR PERSONNEL DEPARTMENT USE ONLY

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