

Board of Education Regular Meeting Minutes

Board of Education

Coshocton City Schools - Coshocton Elementary School, 1203 Cambridge Rd., Coshocton OH
Thursday, April 15, 2021
6:30pm

Present: Dr. Jere Butcher, President; Mr. Steve Clark, Member; Mr. Tad Johnson, Member; Mr. Sam Bennett, Member; Mr. Phil Hunt, Vice-President; Dr. David Hire, Superintendent; Ms. Terri Eyerman, Treasurer; Kaitlyn Ashbrook, Director of Curriculum & Federal Programs; Jason Olinger, Instructional Technology Director

1 034-2021 Call to Order

President

Minutes:

The meeting was called to order at 6:32 p.m.

Resolution: 034-2021

2 Pledge of Allegiance

3 Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

Minutes:

The Mission Statement was read by Tucker Nelson.

4 Roll Call

Ms. Terri Eyerman, Treasurer

5 035-2021 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda.

Minutes:

Terri Eyerman recommended to the Board that the following statement be added to the resolution prior to the vote on 11.4 for the PlugSmart facility improvement project at the recommendation of the District attorney in order to make this resolution compliant with both state and federal purchasing guidelines. This will ensure compliance with federal purchasing guidelines enabling the district to use federal ESSER funds for this project.

.***Based upon the information provided and pursuant to 2 CFR 200.320(c)(3), the Board determines that the circumstances of the COVID-19 pandemic and resulting necessity to improve indoor air quality presents a public exigency and emergency that permits non-competitive procurement.

To be added as #2 in the Board agreement section of the resolution as shown on the B&E Revised resolution

2021.04.15 attachment.

The Board permitted the changes, The resolution with the inserted language is in the business section of the Agenda for the discussion and vote by the Board.

Resolution: 035-2021

Motioned: Mr. Sam Bennett

Seconded: Mr. Steve Clark

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

6 036-2021 Approval of Meeting Minutes

It is recommended that the Board of Education approve the following meeting minutes:

- Regular Meeting - March 18, 2021
- Special Meeting - March 23, 2021

Minutes:

Mr. Johnson abstained on approval of minutes because he was absent from both meetings.

Resolution: 036-2021

Motioned: Mr. Phil Hunt

Seconded: Dr. Jere Butcher

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Tad Johnson, Member			X
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

Attachments:

[2021 Mar 18 Meeting Minutes Reg .pdf](#)
[2021 Mar 23 Meeting Minutes Spec .pdf](#)

7 Hearing of the Public

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during

the meeting as indicated in agenda item VII.

Minutes:

None.

8 037-2021 Board Commendations

It is recommended that the Board of Education approve the following commendations:

Minutes:

Vote inclusive of 8.1 & 8.2.

Resolution: 037-2021

Motioned: Mr. Sam Bennett

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

8.1 037.1-2021 Teacher & Staff Appreciation Week - May 3-7, 2021

Minutes:

Dr. Butcher provided Dr. Hire the opportunity to speak about Teacher Appreciation Week. Dr. Hire stated that we are recognizing all of our staff at this time. We have several things planned and hope it is a little more special in light of the difficult year.

Luncheon planned (by Schumaker's) at each building. Staff will receive an invitation. Sometimes PTO's and building admin

The Board proclamation will be posted in all of the buildings.

Vote recorded in 8.0

Resolution: 037.1-2021

Attachments:

[Teacher Staff Appreciation Proclamation 2021.pdf](#)

8.2 037.2-2021 Winter Sports Awards - Basketball

- OHSBCA Scholar Athlete Gold Certificate (Seniors with a 3.2 GPA or above)
 - Nathan Fauver

- Braydon Johns
- Tucker Nelson
- OHSBCA Scholar Athlete Silver Certificate (Juniors with a 3.2 GPA or above)
 - Alec Laaper
 - Zach Jennings
 - Jacob Lonsberry

Minutes:

Vote recorded in 8.0.

Tucker Nelson was present at the meeting. Dr. Butcher presented his certificate to him.

Resolution: 037.2-2021

9 Board Discussion Items

Minutes:

Sam - asked about the fence at the softball field. Terri Eyerman explained that there was research being completed on the original quotes and stated she would follow up with the Board via email once everything was clarified.

Dr. Hire thanked Sam for noticing we had a water issue at Stewart Field. We were able to fix the problem.

10 038-2021 Treasurer's Report and Recommendations

It is recommended that the Board of Education approve the following items:

Minutes:

This vote is inclusive of item 10.2

Resolution: 038-2021

Motioned: Mr. Steve Clark

Seconded: Mr. Sam Bennett

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

10.1 Updates

- Esser II Funds
- Esser III Funds
- House Bill 1
- State Software Implementation

Minutes:

Terri Eyerman presented a PowerPoint to the Board that reviewed, ESSER I expenditures to date, ESSER II plans to date, and ESSER III information that has been provided by the State of Ohio to date. She and Dr. Hire reviewed House Bill 1 from a very high level stating that at this time, the passing would greatly benefit the District. Terri also took time to explain that the District has an updated accounting program and all staff is in a learning stage. Reporting is slower as the new processes are being learned.

10.2 038.1-2021 Monthly Financial Report

Minutes:

Vote recorded in 10/0

Resolution: 038.1-2021

11 039-2021 Business Items

It is recommended that the Board of Education approve the following business items:

Minutes:

This vote is inclusive of items 11.1 through 11.5.

Resolution: 039-2021

Motioned: Mr. Steve Clark

Seconded: Mr. Tad Johnson

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

11.1 039.1-2021 OME-RESA E-Rate Internet Services Agreement

It is recommended that the Board of Education approve the Internet Service Agreement between Coshocton City Schools and OME-RESA for internet access service at the fieldhouse at Stewart Field for the period of July 1, 2021 through June 30, 2026.

Minutes:

Vote recorded on 11.0.

Resolution: 039.1-2021

Attachments:

[E-Rate 2020-2021-OME-RESA Fieldhouse Connectivity Contract ISP-2021-11.doc 1 .pdf](#)

11.2 039.2-2021 Trithium E-Rate Installation and Configuration Agreement

It is recommended that the Board of Education approve the agreement with Trithium Solutions for the installation and configuration of internet services at the fieldhouse at Stewart Field for a total cost of \$24,110.82.

Minutes:

Vote recorded on 11.0.

Resolution: 039.2-2021

Attachments:

[E-Rate 2020-2021-Trithium for FieldHouse connectivity.pdf](#)

11.3 039.3-2021 Wilson, Shannon & Snow, Inc.

It is recommended that the Board of Education ratify the Memorandum of Understanding between the Coshocton City School District and Wilson, Shannon & Snow, Inc., as determined by the Auditor of State, for auditing of fiscal periods July 1, 2020, through June 30, 2023, in accordance with the items and conditions set forth in the Request for Proposals dated January 25, 2021.

Minutes:

Vote recorded on 11.0.

Resolution: 039.3-2021

Attachments:

[Wilson Shannon Snow Award Letter.pdf](#)

[Wilson Shannon Snow MOU 2020-2023.pdf](#)

11.4 039.4-2021 Plug Smart

It is recommended that the Board of Education approve the following resolution declaring Urgent Necessity and the intent to move forward with the facility/air quality project at Coshocton High School with Plug Smart:

Resolution Authorizing Contract for HVAC Cooling System for High School

Facility/Air Quality Improvement Based on Urgent Necessity

The Superintendent and Treasurer request authority to contract for a facility improvement/air quality improvement project based upon an urgent necessity exception to competitive bidding.

Rationale:

- Ohio Revised Code (ORC) Section 3313.46 provides an exception to the statutory competitive bidding requirements when there is urgent necessity.
- The Superintendent recommends waiving competitive bidding for the purchase and installation of a 250-Ton HVAC air cooling system for the high school building air quality improvement project so the equipment can be properly designed, ordered, installed, and tested during the summer in order to:

- Provide enough time to ensure the implementation and commissioning of the system occurs before the start of the next school year in light of COVID-19 related supply chain disruptions; and
- Minimize the disruptions to students, teachers and staff by completing the majority of the work before the start of the 2021-2022 school year.
- Juice Technologies INC (d.b.a. Plug Smart) ("Plug Smart"), a firm experienced in the design and implementation of energy conservation and facility improvement projects, will execute this project subject to state and federal requirements and provide the work under an open book pricing format to ensure full disclosure, transparency and cost competitiveness. It is also agreed that the total cost for this project will not exceed \$597,273. Plug Smart, in parallel with the Chiller project, will work on the district's behalf to apply for a Department of Energy sourced grant that can offset up to \$215,000 of these project costs. Plug Smart cannot guarantee that the DOE will award the district a grant nor the grant amount. Therefore, in the event Plug Smart is unsuccessful, the district will be responsible for the balance of the project cost.
- The Superintendent and Treasurer request authority to enter into a contract with Juice Technologies, Inc. (d.b.a. Plug Smart) in the amount of \$597,273, based upon the proposal submitted for the project. If the Department of Energy grant is awarded it will be to reimburse the District for the amount awarded by the Department of Energy by reducing the amount of expenditure from the District funds.

The Coshocton City School District Board of Education resolves as follows:

- Based upon the information provided and pursuant to the authority given in ORC 3313.46, the Board determines that the facility improvements and improved air quality and student work environment of the high school is an urgent necessity and waives the competitive bidding for the work; the Board finds that it is in the best interest of the District to proceed with the facility improvement project as quickly as possible in order to maximize the student and staff health and safety amidst the current pandemic.
- Based upon the information provided and pursuant to 2 CFR 200.320(c)(3), the Board determines that the circumstances of the COVID-19 pandemic and resulting necessity to improve indoor air quality presents a public exigency and emergency that permits non-competitive procurement.
- Any actions previously taken by the School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified, and confirmed.
- The Board authorizes the Superintendent, working with the Treasurer, to contract with Juice Technologies (d.b.a. Plug Smart), in the amount of \$597,273 to perform the necessary work to update the HVAC air cooling system for the high school building as proposed in the air quality/facility improvement plan.
- This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Minutes:

Added to the original resolution during the meeting after the Board approved a change to the agenda- (#2)

***Based upon the information provided and pursuant to 2 CFR 200.320(c)(3), the Board determines that the circumstances of the COVID-19 pandemic and resulting necessity to improve indoor air quality presents a public exigency and emergency that permits non-competitive procurement.

Vote recorded on 11.0.

Resolution: 039.4-2021

Attachments:

[Cohocton Prelim Sched 030421 1 .pdf](#)
[CoshocotonHS.CoolingUpgradeProposal.JK.210407.pdf](#)

11.5 039.5-2021 SHP Renewal Agreement

It is recommended that the Board of Education approve the Amendment extending the expired Phase II OFCC Project Agreement for Professional Services between SHP and Coshocton City Schools through November 2022 in the amount of \$72,000.

Minutes:

Vote recorded on 11.0.

Resolution: 039.5-2021

Attachments:

[AMENDMENT TO THE PROFESSIONAL SERVICES AGEEMENT-Coshocton CSD-FINAL-R2.pdf](#)

12 040-2021 Superintendent Report and Recommendations

It is recommended that the Board of Education approve the following items:

Minutes:

This vote is inclusive of items 12.2 through 12.6.

Resolution: 040-2021

Motioned: Mr. Sam Bennett

Seconded: Mr. Steve Clark

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

12.1 Updates

- Renewal Levy
- COVID-19 Update
- Year End Events
- MVESC Business Advisory Council Update
- Review of District Initiatives

Minutes:

Dr. Hire shared the ad in the paper.

COVID-19 - as of today we remain orange - count continues to go down. We are at approximately 67. We need to be below 50 to turn yellow. Letter about COVID clinic - voluntary for 16-18-year-olds. Pfizer vaccine 2 doses 3 weeks apart. MVHC will assist with this. Very few cases recently but have had some

due to unique circumstances - 2 active students at ES with 7 students quarantined; 1 student active at HS with 5 quarantined. We are maintaining since last update. We will continue with practices even if the requirements are relaxing.

Our prom event will take place. We are being more conservative than many other districts. Commencement - limited to 25 % we are looking at 4 tickets for each graduate. Some students will not use 4 and those can be provided to other families with particular circumstances. We are having concerts by choir and band but only the family of the students are invited. We are keeping people separated and following requirements. Once school is out we will be opening a building for outside activities after school is out. NHS, etc will be families spread out at awards, not students.

Business Advisory - agenda from meeting provided to the Board. The counsel received a 3 star business award. Congratulations to Amy Luby for all of her work with this. Superintendents working with area business for learning opportunities - kids given real world problems and try to work through them. We will try to get at least one teacher - if it goes well over the summer it may be a good thing to bring into our high school

There will be a Eldercare certificate pilot program at the career center.

Attachments:

[Business Advisory Council Update 4-7-21.pdf](#)

[Letter re COVID Clinic for Students 16 or Older.pdf](#)

[Coshocton City Schools 1 .pdf](#)

12.2 040.1-2021 Personnel

- It is recommended that the Board of Education approve stipends (based on a \$25 per hour rate) for the following staff members who attended afterschool training for IXL meetings on January 26th and February 2nd:

- Donna Yoder - \$62.50
- Kim Beaumont - \$25.00
- Ritchie Hall - \$25.00
- Angela Paugh - \$37.50
- Karen Yost - \$25.00
- Matt Downing - \$62.50
- Lana Lawson - \$62.50
- Dawn Peterson - \$62.50
- Barbara Breen - \$37.50
- Stacey Jackson - \$62.50
- Caley Song - \$37.50
- Jennifer Raugh-Hill - \$25.00
- Heather Kistler - \$25.00
- Jay Gill - \$25.00

- It is further requested that the Board approve the following staff members for \$25 stipends per District Leadership Team meetings through March of the 2020-2021 school year:

- Dona Yoder - \$200
- Jon Snider - \$200
- Kelly McCrea - \$200
- Megan Crook - \$150
- Megan Hemming - \$175
- Shannon Folkert - \$200
- Stacey Ganz - \$200
- Tiffany Shook - \$200

Minutes:

Vote recorded on 12.0.

Resolution: 040.1-2021

12.3 040.2-2021 2021-2022 School Calendar

It is recommended that the Board of Education adopt the hours based district school calendar for the 2021-2022 school year, adhering to the minimum hours required by law (910 hours for Grades K-6 and 1001 hours for Grades 7-12).

Minutes:

Vote recorded on 12.0.

Resolution: 040.2-2021

Attachments:

[School Calendar 2021-2022 BOE 4-15-21.pdf](#)
[BOE Superintendent FY22 Calendar Proposal April 15 2021.pdf](#)

12.4 040.3-2021 Extended Learning Plan

It is recommended that the Board of Education approve the Extended Learning Plan.

Minutes:

Vote recorded on 12.0.

Resolution: 040.3-2021

Attachments:

[CCS Extended Learning Plan 3.30.21.pdf](#)

12.5 040.4-2021 Summer School Programs for 2021

It is recommended that the Board of Education approve the Summer School Programs for CHS to run from June 7th through July 2nd, as submitted by Kaitlyn Ashbrook:

- CHS
 - Credit Recovery
 - Work Ahead Offerings

- End of Course Retakes
- ACT Prep
- STEM/STEAM/PBL Weeks

It is recommended that the Board of Education approve the Summer School Programs for CES to run in two sessions, June 7th through June 25th and August 2nd through August 13th, as submitted by Kaitlyn Ashbrook:

- CES
 - Summer Tutoring and Remediation
 - STEM/STEAM/PBL Weeks
 - Camp Invention (dates to be determined)

Minutes:

Vote recorded on 12.0.

Resolution: 040.4-2021

Attachments:

[Summer School 2021 for Board.pdf](#)

12.6 040.5-2021 Graduation Requirements for the Class of 2021

It is recommended that the Board of Education approve the following resolution regarding Graduation Requirements for the Class of 2021:

WHEREAS, the Coshocton City School District Board of Education ("Board") has adopted a resolution that requires students to complete a more challenging curriculum than is otherwise required by State Law to be eligible to earn a diploma issued by the District; and

WHEREAS, House Bill 67 was adopted into law as an emergency measure which authorized school districts to modify graduation requirements for the 2020-2021 school year in response to challenges presented by the pandemic; and

WHEREAS, as a result of the COVID-19 pandemic and its impact on the educational system, the Board has determined that it is in the best interest of the District's students to modify graduation requirements for this school year; and

WHEREAS, the Board of Education authorizes the Superintendent to modify graduation requirements in accordance with this resolution and State Law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE COSHOCTON CITY SCHOOL DISTRICT, COUNTY OF COSHOCTON, STATE OF OHIO, as follows:

SECTION 1

The board of Education hereby authorizes the Superintendent to modify high school curriculum requirements for the 2020-2021 school year as deemed appropriate. The Superintendent will evaluate a student's eligibility to receive a District-issued diploma based on modified curriculum requirements.

SECTION II

The Board of Education will issue a high school diploma to any student enrolled in twelfth grade or is on track to graduate this school year but has not completed requirements for a high school diploma if the student's principal, in consultation with teachers and counselors, reviews the student's progress toward meeting either the regular or modified graduation requirements and determines the student has successfully completed the curriculum and/or the student's Individualized Education Program ("IEP").

SECTION III

The description of the minimum requirements for graduation applicable to the graduating class of 2020-2021 school year are set forth in the attached Exhibit A.

SECTION IV

It is found and determined that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Minutes:

Vote recorded on 12.0.

Resolution: 040.5-2021

Attachments:

[NEOLA Legal Alert Graduation Requirements for Class of 2021.pdf](#)
[Exhibit A Graduation Requirements for Class of 2021 Only.pdf](#)

13 "Great Things"

Dr. David Hire, Superintendent

Remember to attach it.

Minutes:

"Great Things" attached.

Attachments:

[2021 April 15 Great Things.pdf](#)

14 Announcements

Minutes:

None.

15 Next Meeting(s)

- Regular
 - Thursday, May 20, 2021 at 6:30 p.m. in the Coshocton Elementary School Library
- Special

16 Enter Executive Session

It is recommended that the Board of Education enter into Executive Session to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and to consider the employment of a public employee or official with no action to follow.

Minutes:

There was no executive session.

17 041.2021 Exit Executive Session and Adjourn

It is recommended that the Board of Education exit Executive Session and adjourn the meeting.

Minutes:

The regular meeting adjourned at 7:54pm

Resolution: 041.2021

Motioned: Mr. Phil Hunt

Seconded: Mr. Tad Johnson

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		