

LOCAL INTERAGENCY AGREEMENT
REGARDING PROVISION OF SERVICES FOR
CHILDREN WITH DISABILITIES, BIRTH THROUGH FIVE,
ATTENDING EARLY CHILDHOOD PROGRAMS

BETWEEN

COSHOCTON COUNTY HEAD START
COSHOCTON CITY SCHOOLS
RIDGEWOOD LOCAL SCHOOLS
RIVER VIEW LOCAL SCHOOLS
COSHOCTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Effective

August 1, 2020 through July 31, 2021

LOCAL INTERAGENCY AGREEMENT

PURPOSE STATEMENT

The purpose of this Agreement is to establish working procedures between Coshocton City Schools (Local Education Agency – LEA 1), Ridgewood Local School District (Local Education Agency – LEA 2), River View Local School District (Local Education Agency—LEA 3) Coshocton County Board of Developmental Disabilities (Part C Agency), and Coshocton County Head Start, Inc. in the provision of services to children birth to five years of age eligible for special education in compliance with Federal and State laws and regulations.

It is the intent of this Agreement to:

1. Define which service will be provided by each Agency.
2. Ensure that children eligible for Part C or preschool special education services receive a free, appropriate, public education, as required by law, in the least restrictive environment.
3. Ensure that each Agency cooperatively maintains communication and shares leadership responsibilities at the local level to ensure that available resources are utilized in the most effective manner.
4. Ensure that cooperative managements between Agencies are developed, implemented, and preserved.

This Agreement applies to children from birth to three and preschool children, three years old (including those who will be three in the current program year) to kindergarten age who are eligible for special education services.

CHILD FIND AND IDENTIFICATION OF CHILDREN WITH DISABILITIES

Coshocton County Head Start, Inc	Coshocton City Schools (LEA—1)	Ridgewood Local Schools (LEA—2)	River View Local Schools (LEA—3)	Coshocton County Board of Developmental Disabilities (EI)
Coshocton County Head Start will work collaboratively with the Coshocton County Board of Developmental Disabilities (Part C Agency) to refer and/or locate infants and toddlers for Child Find. Coshocton County Head Start will work collaboratively with the Coshocton City Schools, Ridgewood Local Schools, and River View Local Schools in locating and identifying preschool age children for Child Find.	In Ohio, Child Find is the joint responsibility of the State Education Agency and Ohio Department of Health as the lead agencies under IDEA, Parts B & C. Therefore, coordinated efforts of these respective agencies, their local counterparts, and early childhood service providers will benefit both families and the communities.	In Ohio, Child Find is the joint responsibility of the State Education Agency and Ohio Department of Health as the lead agencies under IDEA, Parts B & C. Therefore, coordinated Efforts of these respective agencies, their local counterparts, and early childhood service providers will benefit both families and the communities.	In Ohio, Child Find is the joint responsibility of the State Education Agency and Ohio Department of Health as the lead agencies under IDEA, Parts B & C. Therefore, coordinated Efforts of these respective agencies, their local counterparts, and early childhood service providers will benefit both families and the communities.	In Ohio, Child Find is the joint responsibility of the State Education Agency (Part B) and Ohio Department of Developmental Disabilities (Part C) as the lead agencies. Therefore, coordinated efforts of these respective agencies, their local counterparts, and early childhood service providers will benefit both families and the communities.
Head Start will participate in the Child Find plan for children prenatally through age 5. Evidence of that participation will include referral of children with suspected delays or suspected disabilities for evaluation as soon as the need is evident. Coshocton County will attend local fair, baby expo through WIC and sharing information with local agencies that serve our children	The school district where the parent resides will assume the responsibility for Child Find in their respective areas (ages 3-21).	The school district where the parent resides will assume the responsibility for Child Find in their respective areas (ages 3-21).	The school district where the parent resides will assume the responsibility for Child Find in their respective areas (ages 3-21).	EI Child Find is completed by EI thru Subsidy Agreement with DODD and FCFC. Activities include but are not limited to community outreach activities such as: attending local fair, baby expo through WIC, sharing information and resources with local day care and housing agencies, ongoing service coordination, referrals to other service providers and agencies, and transition to preschool planning (prenatally through age 3).
Infants and toddlers in Coshocton County Head Start's Early Head Start classrooms or home based program identified through screenings or under the local Child Find as having a suspected delay or suspected disability will be referred to Help Me Grow through the Coshocton County Board of Developmental Disabilities.				

JOINT TRAININGS – RESOURCE SHARING

Coshocton County Head Start, Inc	Coshocton City Schools (LEA—1)	Ridgewood Local Schools (LEA—2)	River View Local Schools (LEA—3)	Coshocton County Board of Developmental Disabilities (EI)
Coshocton County Head Start will share pertinent training and in-service announcements which may be of interest with the Coshocton City Schools, Ridgewood Local Schools, River View Local Schools, and Coshocton County Board of Developmental Disabilities on a quarterly basis, provide space for meetings when needed and if available, and share materials, equipment, or cost of trainer when appropriate (i.e., use of impedance audiometer or other equipment).	Coshocton City Schools will share pertinent training and in-service announcements which may be of interest with the Head Start Child Development Coordinator, provide space for meetings when needed and if available, and share materials, equipment, or cost of trainer when appropriate (i.e., use of impedance audiometer or other equipment).	Ridgewood Local Schools will share pertinent training and in-service announcements which may be of interest with the Head Start Child Development Coordinator, provide space for meetings when needed and if available, and share materials, equipment, or cost of trainer when appropriate (i.e., use of impedance audiometer or other equipment).	River View Local Schools will share pertinent training and in-service announcements which may be of interest with the Head Start Child Development Coordinator, provide space for meetings when needed and if available, and share materials, equipment, or cost of trainer when appropriate (i.e., use of impedance audiometer or other equipment).	Coshocton County Board of Developmental Disabilities will share pertinent training and in-service announcements which may be of interest to the Head Start Child Development Coordinator on a quarterly basis, provide space for meetings when needed (if available), and share materials, equipment, or cost of trainer when appropriate (i.e., use of impedance audiometer or other equipment).
Coshocton County Head Start will collaborate with the Coshocton City Schools, Ridgewood Local Schools, and River View Local Schools in the provision of transportation services when possible.	Coshocton City Schools will collaborate with Coshocton County Head Start, Ridgewood Local Schools, and River View Local Schools, in the provision of transportation services when possible	Ridgewood will collaborate with Coshocton County Head Start and Coshocton City Schools, and River View Local School in the provision of transportation services when possible	River View will collaborate with Coshocton County Head Start, Coshocton City Schools, and Ridgewood View Local School in the provision of transportation services.	
Disabilities Referral Packet is distributed to all families which includes local resources starting age 2.	Parent Mentor / LEA provides a resource folder containing information on local resources available to families and Procedural Safeguards at the transition planning conference.	Parent Mentor / LEA provides a resource folder containing information on local resources available to families and Procedural Safeguards at the transition planning conference.	Parent Mentor / LEA provides a resource folder containing information on local resources available to families and Procedural Safeguards at the transition planning conference.	Transition Learning and Growing / IEP section / Local Resource Guide is distributed to all families no later than date of TPC.

REFERRAL PROCESS

Coshocton County Head Start, Inc	Coshocton City Schools (LEA—1)	Ridgewood Local Schools (LEA—2)	River View Local Schools (LEA—3)	Coshocton County Board of Developmental Disabilities (EI)
Coshocton County Head Start will provide appropriate vision, hearing, developmental, and social/emotional screenings for all children within 45 days of attendance, keeping in compliance with the Head Start Program Performance Standards, by Head Start employees.				All Children referred to EI less than 45 days prior to 3 rd birthday will be referred onto the child's local school district thru Ohio Early Intervention Central Intake and Referral Agency. Children referred for EI services 45-90 days prior to their 3 rd birthday and are eligible will receive a evaluation/assessment, family assessment and the initial IFSP meeting will also be a transition meeting. The EISC will send a meeting notice to the LEA and inform them after the initial home visit that the child may be eligible for Part B services and that the child was referred late to EI services.
In the event screening results indicate a referral is appropriate, the Disability Manager will complete the Referral for Evaluation form and inform the parent. With parental permission, the Disability Manager will forward all forms to the LEA or Part C representative of the child's program.	Coshocton City Schools' Director of Student Services will receive referrals from the Coshocton Head Start Manager (using the Referral for Evaluation forms and other paperwork agreed upon.	Ridgewood Local Schools' Director of Student Services will receive referrals from the Coshocton Head Start Manager (using the Referral for Evaluation forms and other paperwork agreed upon.	River View Local Schools' Director of Student Services will receive referrals from the Coshocton Head Start Manager (using the Referral for Evaluation forms and other paperwork agreed upon.	EI will receive referrals from the Coshocton Early Head Start's Disability Manager (using the Referral form and other paperwork agreed upon).
When a disability is suspected, permission from parents will be obtained in order to share developmental concerns with the LEA's using the Consent to Refer Form.	Coshocton City Schools will receive a copy of parental permission to refer when a disability is suspected in order to facilitate the referral process.	Ridgewood Local Schools will receive a copy of parental permission to refer when a disability is suspected in order to facilitate the referral process.	River View will receive a copy of the parental permission to refer when a disability is suspected in order to facilitate the referral process.	When a disability is suspected, permission from parents will be obtained in order to share developmental concerns with Early Intervention.
With parent permission, Head Start will share applicable information including some or all of the following: vision, hearing, health, mental health and developmental screening results with the LEA's. In addition, if needed a copy of the birth certificate and social security card will also be shared with parent permission.	Coshocton City Schools will utilize Head Start screening information to facilitate the referral process and to avoid duplication.	Ridgewood Local Schools will utilize Head Start screening information to facilitate the referral process and to avoid duplication	River View will utilize Head Start screening information to facilitate the referral process and to avoid duplication	Early Intervention will utilize Head Start screening information to facilitate the referral process and to avoid duplication whenever possible.
	Coshocton City Schools will review referral information and screenings, and will document the determination to evaluate or not to evaluate on the Prior Written Notice form and provide a copy to Coshocton County Head Start.	Ridgewood Local Schools will review referral information and screenings, and will document the determination to evaluate or not to evaluate on the Prior Written Notice form and provide a copy to Coshocton County Head Start.	River View Local Schools will review referral information and screenings, and will document the determination to evaluate or not to evaluate on the Prior Written Notice form and provide a copy to Coshocton County Head Start.	Early Intervention will review referral information and screenings from Coshocton County Head Start. With parental consent, EISC will send EI-14, referral follow up or EI-04, IFSP.
	If further evaluation is appropriate, Coshocton City Schools will advise parents	If further evaluation is appropriate, Ridgewood Local Schools will advise parents	If further evaluation is appropriate, River View Local Schools will advise parents of	Parents of infants and toddlers referred by Early Head Start for further evaluation will be advised of Safeguards under

	of Procedural Safeguards under IDEA and acquire parental consent to evaluate.	of Procedural Safeguards under IDEA and acquire parental consent to evaluate.	Procedural Safeguards under IDEA and acquire parental consent to evaluate.	IDEA at the time of intake, in accordance with Part C guidelines and EI policy(Parents Rights in Help Me Grow)
Each year Coshocton County Head Start will provide the Referral for Evaluation form to LEA's by December 1st or as necessary thereafter.	Once it has been determined a child needs a multi-factored evaluation, the process will be completed and shared within 60 days from parental consent.	Once it has been determined a child needs a multi-factored evaluation, the process will be completed and shared within 60 days from parental consent.	Once it has been determined a child needs a multi-factored evaluation, the process will be completed and shared within 60 days from parental consent.	Within 45 days after EI receives a program referral of a child, the initial screening evaluation and assessments (of the child and family), and the initial IFSP meeting for that child will be completed and shared with parental consent.
If Head Start initiated the referral or if Head Start is being considered as a placement site, Head Start will be invited to the IFSP/IEP meeting, via the Disability Manager.	If Head Start initiated the referral or if Head Start is being considered as a placement site, Head Start will be invited, via the Disability Manager and lead teacher to the IEP meeting; when possible 24-hour notice will be given.	If Head Start initiated the referral or if Head Start is being considered as a placement site, Head Start will be invited, via the Disability Manager and lead teacher to the IEP meeting; when possible 24-hour notice will be given.	If Head Start initiated the referral or if Head Start is being considered as a placement site, Head Start will be invited, via the Disability Manager and lead teacher to the IEP meeting; when possible 24-hour notice will be given.	If Early Head Start is providing services, EI will invite EHS/HS to IFSP meetings via the Disability Manager and teacher with parental consent
When invited, the Head Start Disability Manager, classroom teacher or home visitor will make every effort to attend the IFSP/ IEP meeting or send a designee.				

INDIVIDUALIZED EDUCATION AND FAMILY SERVICES PROGRAM

Coshocton County Head Start, Inc	Coshocton City Schools (LEA—1)	Ridgewood Local Schools (LEA—2)	River View Local Schools (LEA—3)	Coshocton County Board of Developmental Disabilities (EI)
	For all Head Start children on an IEP, the LEA will agree to provide the Head Start Disability Manager and teacher with a copy of the IEP/ETR and all progress reports provided for maintenance in the child's Head Start file. The LEA will agree to review goals and objectives on the IEP with the parent and Head Start (if involved) at least annually.	For all Head Start children on an IEP, the LEA will agree to provide the Head Start teacher with a copy of the IEP/ETR and all progress reports provided for maintenance in the child's Head Start file. The LEA will agree to review goals and objectives on the IEP with the parent and Head Start (if involved) at least annually.	For all Head Start children on an IEP, the LEA will agree to provide the Head Start Disability Manager and teacher with a copy of the IEP/ETR and all progress reports provided for maintenance in the child's Head Start file. The LEA will agree to review goals and objectives on the IEP with the parent and Head Start (if involved) at least annually.	With consent of parent, EI will provide the Head Start Disability Manager and teacher with copies of the IFSP and updates to the IFSP, and any screenings, evaluations, or assessments.
CCHS will inform the LEA/service provider if changes are requested by staff or parents. If additional screenings are requested, CCHS will submit a Referral for Evaluation form along with supporting documents. CCHS will inform the EI Service Coordinator of concerns or needed trainings.	The LEA will inform the Head Start Disability Manager if any needed changes to the ETR or amendments to the IEP are needed.	The LEA will inform the Head Start Disability Manager if any needed changes to the ETR or amendments to the IEP are needed.	The LEA will inform the Head Start Disability Manager if any needed changes to the ETR or amendments to the IEP are needed.	EISC will inform the Head Start Disability Manager of changes to the IFSP, if Head start services are included on the IFSP or if parent requests that they are invited to the IFSP the EISC will send an IFSP meeting notice.
The Early Head Start or Head Start teacher, family advocate or home visitor will assure that releases of information are up-to-date. .				

SERVICE DELIVERY

Coshocton County Head Start, Inc	Coshocton City Schools (LEA—1)	Ridgewood Local Schools (LEA—2)	River View Local Schools (LEA—3)	Coshocton County Board of Developmental Disabilities (EI)
	The IEP Team, in conjunction with Head Start, will determine if the child's needs can be met entirely or partly within the Head Start classroom or in the Head Start home-base option.	The IEP Team, in conjunction with Head Start, will determine if the child's needs can be met entirely or partly within the Head Start classroom or in the Head Start home-base option.	The IEP Team, in conjunction with Head Start, will determine if the child's needs can be met entirely or partly within the Head Start classroom or in the Head Start home-base option.	The IFSP team, in conjunction with Early Head Start will determine if the head start classroom is the best location for services to occur in order to meet the child's needs agreed upon IFSP outcome.
Head Start will provide comprehensive services in the classroom including education utilizing the IEP or IFSP goals in the classroom lesson plans (Using High Scope in classroom as part of the Curriculum and Partners For a Healthy Baby curriculum in home base); health services (dental, medical, mental health, nutrition, social services, and parental engagement.	The LEA will provide a full continuum of services as agreed on in the IEP.	The LEA will provide a full continuum of series as agreed on in the IEP.	The LEA will provide a full continuum of series as agreed on in the IEP.	Provide direct early intervention, to all eligible families who are identified under as eligible for Part C services.
	The LEA will ensure itinerant teachers, speech therapists, physical therapists, and occupational therapists wear identification badges and sign in and out when providing services in Head Start classrooms or centers.	The LEA will ensure speech therapists, physical therapists, and occupational therapists wear identification badges and sign in and out when providing services in Head Start classrooms or centers.	The LEA will ensure teachers, speech therapists, physical therapists, and occupational therapists wear identification badges and sign in and out when providing services in Head Start classrooms or centers.	The Part C Agency will ensure speech therapists, physical therapists, and occupational therapists wear identification badges and sign in and out when providing services in Early Head Start classrooms or centers.
Head Start will provide information and forms assisting LEA itinerant teachers, speech therapists, physical therapists and occupational therapists to be in compliance with Ohio Department of Job and Family Service licensing regulations.	The LEA will work with Head Start to comply with licensing requirements under the Ohio Department of Job and Family Services. LEA employees and contractors providing direct services in Head Start Centers or classrooms will provide appropriate documentation verifying employment with the LEA and confirming employment requirements, including physical, background check and educational requirements are maintained on file with the LEA. CCHS will create a file for LEA employees or contractors to be maintained at each center the employee or contractor provides services containing this form.	The LEA will work with Head Start to comply with licensing requirements under the Ohio Department of Job and Family Services. LEA employees and contractors providing direct services in Head Start Centers or classrooms will provide appropriate documentation verifying employment with the LEA and confirming employment requirements, including physical, background check and educational requirements are maintained on file with the LEA. CCHS will create a file for LEA employees or contractors to be maintained at each center the employee or contractor provides services containing this form.	The LEA will work with Head Start to comply with licensing requirements under the Ohio Department of Job and Family Services. LEA employees and contractors providing direct services in Head Start Centers or classrooms will provide appropriate documentation verifying employment with the LEA and confirming employment requirements, including physical, background check and educational requirements are maintained on file with the LEA. CCHS will create a file for LEA employees or contractors to be maintained at each center the employee or contractor provides services containing this form.	The Part C Agency will work with Head Start to comply with licensing requirements under the Ohio Department of Job and Family Services. Part C employees and contractors providing direct services in Early Head Start Centers or classrooms will provide appropriate documentation verifying employment with the Part C Agency and confirming employment requirements, including physical, background check and educational requirements are maintained on file with the Part C Agency. CCHS will create a file for Part C employees or contractors to be maintained at each center the employee or contractor provides services containing this form.
Head Start teachers will communicate (verbally or in writing) regularly with the service providers regarding the child's progress or concerns.	The LEA will ensure itinerant teachers, speech therapists, physical therapists, and occupational therapists communicate with Head Start classroom teachers when scheduling services and on an individual's child's progress (including suggestions for lesson plans, activities, etc.).	The LEA will ensure speech therapists, physical therapists, and occupational therapists communicate with Head Start classroom teachers when scheduling services and on an individual's child's progress (including suggestions for lesson plans, activities, etc.).	The LEA will ensure speech therapists, physical therapists, and occupational therapists communicate with Head Start classroom teachers when scheduling services and on an individual's child's progress (including suggestions for lesson plans, activities, etc.).	With parental consent, the Part C Agency will ensure early intervention specialist, speech therapists, physical therapists, and occupational therapists communicate with Head Start classroom teachers when scheduling services and on an individual's child's progress (including suggestions for lesson plans, activities, etc.).

Head Start Disability Manager, teacher or home visitor (or designee) will participate in the annual review of IEP or IFSP.	Head Start Disability Manager, teacher or home visitor will be invited to the annual review IEP meeting; when possible 24-hour notice will be given.	Head Start Disability Manager, teacher or home visitor will be invited to the annual review IEP meeting; when possible 24-hour notice will be given.	Head Start Disability Manager, teacher or home visitor will be invited to the annual review IEP meeting; when possible 24-hour notice will be given.	With parental consent, Head Start Disability Manager, teacher or home visitor will be invited to the annual review IFSP meeting; when possible 24-hour notice will be given.
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TRANSITION PRIOR TO PRESCHOOL

Coshocton County Head Start, Inc	Coshocton City Schools (LEA—1)	Ridgewood Local Schools (LEA—2)	River View Local Schools (LEA—3)	Coshocton County Board of Developmental Disabilities (EI)
Head Start will identify a staff member who will facilitate the transition process from birth through three to preschool. EHS staff will begin transition discussions with parents at 24 months for children enrolled at that age or as soon as practical after enrollment for children enrolled after 24months of age. EHS staff will participate in the transition process for children dually enrolled in EI Part C and EHS. EI will facilitate transition meetings due to referrals to Local School Districts.	The LEA will identify a staff member who will facilitate the transition process to preschool.	The LEA will identify a staff member who will facilitate the transition process to preschool.	The LEA will identify a staff member who will facilitate the transition process to preschool.	Help Me Grow will identify a service coordinator who An assigned EISC will facilitate the transition process from birth through two to preschool from Part C to Part B services.
				At Initial IFSP if 18 months or older/ or IFSP review when child turns 18 months Parents will be informed that their information will be share with the local education agency (LEA) unless the parent decides to opt out. on the IFSP signature page. Prior to notification of the LEA, EISC will inform parents of rights and advise right to “opt out” of the LEA notification. EI-07 Consent for transition is signed at IFSP closest to child turning 24 months.
Head Start preschool may be an option for enrollment on the child’s 3 rd birthday or at the next program year. A representative from CCHS will attend the 90 day meeting. EHS Staff will participate in the Transition Planning Conference for children transitioning from EHS and EI Part C to preschool.	Coshocton City School’s public preschool classes may be an option on the child’s 3 rd birthday. A representative from CCS will attend the 90 day meeting.		River View public preschool may be an option on the child’s 3 rd birthday. A representative from RVS will attend the 90 day meeting.	1. Transition Planning Conference (TPC): The TPC must occur at least 90 days but not more than 9 months prior to the child’s 3rd birthday.

				<ul style="list-style-type: none">○ EISC – Schedule Transition Planning Conference with parent and send invitations out to LEA’s and all providers that parent wishes to attend.○ EISC – Write IFSP and all outcomes including transition outcomes○ LEA – Due Process and Procedural Safeguards○ EI – Referral for Evaluation and Testing if Transition Team determines referral is necessary.○ LEA – Records Review Referral for Evaluation and completes the PR-04 form○ LEA – Consent for Evaluation & Evaluation Planning Form (if necessary)○ LEA—Schedule date for ETR and the IEP according to agencies involved (note that the IEP will depend on eligibility)
	The LEA will inform families of their due process and procedural safeguards. The LEA will obtain written permission for a Multi-factored Evaluation (MFE) 90 days prior to the child’s 3 rd birthday. Eligibility to be determined 60 days after parental consent. If the child is eligible for Preschool Programs under Part B, the LEA, in partnership with the family and other appropriate team members, will develop the IEP 30 days after eligibility has been determined and no later than the child’s 3 rd birthday.	The LEA will inform families of their due process and procedural safeguards. The LEA will obtain written permission for a Multi-factored Evaluation (MFE) 90 days prior to the child’s 3 rd birthday. Eligibility to be determined 60 days after parental consent. If the child is eligible for Preschool Programs under Part B, the LEA, in partnership with the family and other appropriate team members, will develop the IEP 30 days after eligibility has been determined and no later than the child’s 3 rd birthday.	The LEA will inform families of their due process and procedural safeguards. The LEA will obtain written permission for a Multi-factored Evaluation (MFE) 90 days prior to the child’s 3 rd birthday. Eligibility to be determined 60 days after parental consent. If the child is eligible for Preschool Programs under Part B, the LEA, in partnership with the family and other appropriate team members, will develop the IEP 30 days after eligibility has been determined and no later than the child’s 3 rd birthday.	Within 60 days of TPC (consent 2. Evaluation(s) and Evaluation Team Report (ETR): <ul style="list-style-type: none">○ LEA – Coordinate with Family & Specialists/Therapists and/or LEA Psychologist to receive Evaluation(s)○ LEA—Complete the ETR or scheduled date and determine eligibility.
Potential service providers will develop goals and objectives together.	Potential service providers will develop goals and objectives together.	Potential service providers will develop goals and objectives together.	Potential service providers will develop goals and objectives together.	Within 30 days of eligibility (ETR) note: IEP must occur before 3rd birthday 3. Individual Education Plan (IEP): <ul style="list-style-type: none">○ LEA—Complete the IEP on scheduled date with eligible child/family

				With parental consent, the Help Me Grow Contract Manager EI Director , will report quarterly to each LEA, the names, addresses, birth dates, parent(s)' names and telephone numbers for children with developmental delays or disabilities eligible for Part C services, who have an IFSP, and will turn three (3) in the next twelve (12) months.
	Services will begin on the child's 3 rd birthday. If a child has a summer birthday, Extended School Year has been considered and the initiation of services is no later than the beginning of the school year.	Services will begin on the child's 3 rd birthday. If a child has a summer birthday, Extended School Year has been considered and the initiation of services is no later than the beginning of the school year.	Services will begin on the child's 3 rd birthday. If a child has a summer birthday, Extended School Year has been considered and the initiation of services is no later than the beginning of the school year.	

TRANSITION TO KINDERGARTEN

Coshocton County Head Start, Inc	Coshocton City Schools (LEA—1)	Ridgewood Local Schools (LEA—2)	River View Local Schools (LEA—3)	Coshocton County Board of Developmental Disabilities (EI)
The Head Start Disability Manager in conjunction with teachers or home visitors will facilitate transition from Head Start to LEA, per Head Start Performance Standards.	The LEA will identify a staff member who will facilitate the transition process from preschool to Kindergarten.	The LEA will identify a staff member who will facilitate the transition process from preschool to Kindergarten.	The LEA will identify a staff member who will facilitate the transition process from preschool to Kindergarten.	Families may choose to continue SSA services (Service & Support Administration) from transition to kindergarten.
	The LEA will conduct a multi-factored evaluation (MFE), if necessary, to determine appropriate school-age special education and related services.	The LEA will conduct a multi-factored evaluation (MFE), if necessary to determine appropriate school-age special education and related services.	The LEA will conduct a multi-factored evaluation (MFE), if necessary to determine appropriate school-age special education and related services.	
	The LEA will clarify transition options, depending on the child's age and eligibility for kindergarten.	The LEA will clarify transition options, depending on the child's age and eligibility for kindergarten.	The LEA will clarify transition options, depending on the child's age and eligibility for kindergarten	
With parental permission, Head Start will provide a list of names, and current addresses and school district of residence of children who will be 5 before August 1 to the LEA's before Kindergarten registration occur. Contact is to be made with the Family & Community Partnership Manager	The LEA will communicate kindergarten registration information to the Head Start Family & Community Partnership Manager	The LEA will communicate kindergarten registration information the Head Start Family & Community Partnership Manager	The LEA will communicate kindergarten registration information to Head Start the Head Start Family & Community Partnership Manager	
Head Start will identify the types of record to be transferred and the procedure before their delivery and follow-up.				

TRANSITION TO KINDERGARTEN FOR ALL CHILDREN

Coshocton County Head Start, Inc	Coshocton City Schools (LEA—1)	Ridgewood Local Schools (LEA—2)	River View Local Schools (LEA—3)	Coshocton County Board of Developmental Disabilities (EI)
Head Start will ask parents to sign a release of information prior to the transfer of records and help them to be actively involved in each step of their child's transition.				
Head Start will work with parents to obtain existing medical or other relevant information and will review the child's health and development with parent(s) prior to transition.				
Head Start will plan Kindergarten Transition event with children and parents to get acquainted with the expectations for Kindergarten. When possible school district representation will be obtained.	Coshocton City Schools will collaborate with Head Start to encourage activities to support kindergarten transition, which may include participation in Kindergarten Transition Events at CCHS.	Ridgewood Local Schools will collaborate with Head Start to encourage activities to support kindergarten transition, which may include participation in Kindergarten Transition Events at CCHS.	River View Local Schools will collaborate with Head Start to encourage activities to support kindergarten transition, which may include participation in Kindergarten Transition Events at CCHS.	
Head Start will share a list of suggested activities with parents at the end of the program year to support the child's continued growth during the summer and successful transition to Kindergarten.				
Each May or June, with parental/guardian permission, Head Start can send COR Advantage and attendance information to each child's home school district's principal when requested by the LEA. Parent/guardian may request information to be sent as well.	Coshocton City Schools Kindergarten Staff will request COR Advantage and/or attendance reports when they feel necessary.	Ridgewood Local Schools Kindergarten Staff will request COR Advantage and/or attendance reports when they feel necessary.	River View Schools Kindergarten Staff will request COR Advantage and/or attendance reports when they feel necessary.	

DISPUTE RESOLUTION

Coshocton County Head Start, Inc	Coshocton City Schools (LEA—1)	Ridgewood Local Schools (LEA—2)	River View Local Schools (LEA—3)	Coshocton County Board of Developmental Disabilities (EI)
Coshocton County Head Start has a Parent-Community Grievance Communication Procedure.	Individuals with complaints regarding services provided by the Coshocton City Schools are requested to contact the Director of Student Services to request a meeting.	Individuals with complaints regarding services provided by the Ridgewood Local Schools are requested to contact the Director of Student Services to request a meeting.	Individuals with complaints regarding services provided by the River View Local Schools are requested to contact the Director of Student Services to request a meeting.	The Coshocton County Board of DD and EI has a dispute resolution policy, which is provided to parents at the time of enrollment. Parents are informed of their right to make a formal complaint about services for their child and how to make such a complaint at each IFSP update, and at the time of transition.
Procedures are in place and given to all parents in regards to complaints regarding services provided by Coshocton County Head Start for children with disabilities Parent/Community Grievance Communication Procedures are listed in Family Handbook and on site. During Orientation, this procedure is reviewed with all families.				

ANNUAL REVIEW AGREEMENT

Coshocton County Head Start, Inc	Coshocton City Schools (LEA—1)	Ridgewood Local Schools (LEA—2)	River View Local Schools (LEA—3)	Coshocton County Board of Developmental Disabilities (EI)
This Agreement will be reviewed and revised on an as-needed basis or at least once annually.	This Agreement will be reviewed and revised on an as-needed basis or at least once annually.	This Agreement will be reviewed and revised on an as-needed basis or at least once annually.	This Agreement will be reviewed and revised on an as-needed basis or at least once annually.	This Agreement will be reviewed and revised on an as-needed basis or at least once annually.
				Debora Wolfe agreed to take on this responsibility last year. Now that DODD is the lead agency for Part C, they are trying to establish who should be responsible for this review. They are still discussing it. If our agency needs to take over responsibilities again based on their findings, we can make the change for next year.
The annual review may consist of a signature page only, signifying no revisions needed.	The annual review may consist of a signature page only, signifying no revisions needed.	The annual review may consist of a signature page only, signifying no revisions needed.	The annual review may consist of a signature page only, signifying no revisions needed.	The annual review may consist of a signature page only, signifying no revisions needed.
An individual page or pages may be submitted by Coshocton County Head Start at any time revisions are needed to keep this Agreement a working document. Revisions will be submitted to all agencies at the same time.	An individual page or pages may be submitted by Coshocton City Schools at any time revisions are needed to keep this Agreement a working document. Revisions will be submitted to all agencies at the same time.	An individual page or pages may be submitted by Ridgewood Local Schools at any time revisions are needed to keep this Agreement a working document. Revisions will be submitted to all agencies at the same time.	An individual page or pages may be submitted by River View Local Schools at any time revisions are needed to keep this Agreement a working document. Revisions will be submitted to all agencies at the same time.	An individual page or pages may be submitted by Coshocton County Board of Developmental Disabilities at any time revisions are needed to keep this Agreement a working document. Revisions will be submitted to all agencies at the same time.
This Agreement may be terminated by any or all parties upon thirty (30) days' written notice.	This Agreement may be terminated by any or all parties upon thirty (30) days' written notice.	This Agreement may be terminated by any or all parties upon thirty (30) days' written notice.	This Agreement may be terminated by any or all parties upon thirty (30) days' written notice.	This Agreement may be terminated by any or all parties upon thirty (30) days' written notice.

LOCAL INTERAGENCY AGREEMENT BETWEEN
COSHOCOTON COUNTY HEAD START
COSHOCOTON CITY SCHOOLS
RIDGEWOOD LOCAL SCHOOLS
RIVER VIEW LOCAL SCHOOLS
COSHOCOTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
EFFECTIVE

Regarding Provision of Services for Children with Disabilities, birth through five years of age, attending early childhood programs, and regarding the transition of all children from preschool to kindergarten.

Superintendent, Coshocoton City Schools	Date
Superintendent, Ridgewood Local Schools	Date
Superintendent, River View Local Schools	Date
Steven Oster, Superintendent, Coshocoton County Board of Developmental Disabilities	Date
Susan Craddock, Executive Head Start Director	Date