



# Reopening Plan

## 2020-21 School Year

July 23, 2020

---

### General Statements/Principles

1. Coshocton City School District will follow the orders and guidance set forth by Governor DeWine, the Ohio Department of Health, and the City Health Department in order to promote safety in each building and district facility.
2. Coshocton City School District will implement recommended safety protocols to the highest degree possible. Deep cleaning and disinfecting will take place during, as well as after, the school day. All staff members will be responsible for helping with cleaning and disinfecting their location. There will be CDC approved disinfectant spray in every classroom. Hand sanitizers will be located in every classroom and in high traffic areas throughout the buildings.
3. Coshocton City School District recognizes the need for consistency in areas of operations while recognizing that individual differences in classroom sizes, school facilities, and building operations may lead to some inconsistencies throughout the district.
4. Coshocton City Schools will be operating under an updated district calendar approved by the Board of Education at the July 23rd Meeting. The new first official day for students will be Tuesday, September 8, 2020.
  - a. Student Dates - The first day of school for students will be September 8, 2020 and the last day will be May 28, 2021.
  - b. Staff Dates - The first day for teachers will be August 24, 2020 and the last day will be June 4, 2021.
5. Coshocton City School District will be transparent with all stakeholders that some level of risk will always be present when children and school district employees occupy school district facilities.

---

## Parent Choice

We will honor parents' decisions regarding their children's in-person attendance at our schools. Parents may determine whether or not their children will attend in person or receive their education in an entirely remote manner. Parents will need to choose this remote learning option by August 7. As we attempt to plan for and provide a continuous and consistent learning experience for our students, we are asking that students not transfer from one learning option to another *except* at the end of the grading period. A process will be created for students who may be experiencing extenuating circumstances.

The totally remote learning option will be provided via an online platform with regular monitoring and support from CCS staff. Students will have flexibility in their work schedule and teachers will be available for support during the school day. Students will be graded based on evaluation of their performance on assignments, assessments and projects according to the district grading policy. Students opting to participate in the remote learning option will be required to attend an orientation for the expectations included in attending and accessing the new online platform.

## Prevention Measures

The following safety protocols and prevention measures in place in our buildings, including:

1. Physical distancing will be practiced wherever possible.
2. Face coverings will be required.
3. Frequent handwashing will be encouraged for all students and staff.
4. Hand sanitizer will be provided in each classroom.
5. Rigorous cleaning and disinfecting protocols will be in place for all facilities, buses and playgrounds.
6. Large group gatherings will be minimized.
7. Modifications will be made for school meals and for bus transportation to support safety guidelines.

## Assessing Symptoms

1. All district staff will have their temperatures taken and will be assessed for symptoms when they enter the building. Staff with a temperature over 100 degrees Fahrenheit or symptoms of COVID-19 will be sent home.
2. The District is expecting Parents/Guardians to conduct a wellness check prior to sending a student to school. Students with a temperature over 100 degrees Fahrenheit or

---

symptoms of COVID-19 must stay home. The District advises that these students see a healthcare professional before returning to school.

3. All students and staff should conduct a wellness check for fever and COVID-19 symptoms before arriving at school, and if you are sick, you must stay home.
4. Students will have their temperatures taken and will be assessed for symptoms when they enter the building. Students with a temperature over 100 degrees Fahrenheit or symptoms of COVID-19 will be sent home.

## **COVID-19 Communications and Notifications**

1. When a student/staff member has been diagnosed with a COVID-19 positive case, persons that were exposed by the positive case will be contacted by the City Health Department, not the school district.
2. Coshocton City Schools will cooperate with the City Health Department's work in social/contact tracing.
3. The City Health Department will determine the length of the isolation and quarantine periods necessary for each of the affected persons.
4. Parents and staff should notify the school if they have been exposed to COVID-19 or if they, or any members of their households, have been diagnosed with or presumed to have COVID-19. They should also notify the school if they are quarantined.
5. Students and staff must meet the local health department conditions before returning to school (these conditions may change frequently).

### ***Student health issues that are NOT diagnosed as COVID-19***

1. The duration of homestay for a child sent home with a fever is 72 hours fever free without medication for 72 hours (three full days) AND improvement of all other symptoms
2. Temperatures will be taken upon return to school.
3. To return to school the child must be transported to school by the parent and must be checked by the school nurse or designee

### ***Students/Staff who become ill at school***

1. Students/staff who show symptoms of a possible COVID-19 case, which includes having a temperature, will be placed in a separate room/location, have a face covering, and be supervised by school staff until they are transported home.

## **Student Illness & Absence**

Students who are absent due to self-quarantine or required isolation will utilize the remote learning plan and continue with the learning process, if able to engage in the learning

---

process. Students must meet the local health department conditions before returning to school (these conditions may change frequently).

## **Building or District Closures**

“Flare-ups” of COVID-19 may result in state or local health department decisions to close buildings and/or the district. Individual classrooms may be closed due to health issues or quarantine. Classrooms, buildings, or the district may also be closed for cleaning and sanitizing purposes, or due to high levels of student and/or staff illness. All students will follow the remote learning plan during any closure, including all calamity days.

## **Face Coverings/Masks**

1. All staff are required to wear face coverings per the order of the governor, unless it is unsafe to do so (or one of the allowable exceptions). The staff member has the choice to wear a face mask or face shield.
2. All students riding a bus will wear a face covering/mask.
3. All students will have a face covering/mask available on their person.
4. All students in grades PK-3 will be required to wear a face covering/mask as much as possible with the intent to have all students eventually wearing face masks all the time, unless they are unable to do so for health or developmental reasons. The students will be educated on when and where to wear a face covering/mask.
5. All students in grades 4-12 will be required to wear a face covering/mask unless they are unable to do so for health or developmental reasons.
6. Students in PK-12 grade will be required to wear a face covering/mask entering the building and leaving the building unless they are unable to do so for health or developmental reasons.
7. Students and staff will be provided with periodic mask breaks (students and staff can remove their mask for brief periods and must follow the behavior expectations during the break). Face coverings/masks will not be required while eating as long as a 6 foot distance is maintained.
8. Students will need to have a medical exemption for face coverings/masks.
9. Face covering/mask guidelines were developed in consultation with the City Health Department to meet the safety of our students, staff, and community. We will remain in consultation with the Health Department about face coverings.

---

## **Attendance and Assigned Seating**

In order to limit exposure and keep individual interactions confined to smaller groups, student attendance will be taken each class period and students will be expected to use assigned seats/areas at all times, including lunch periods.

## **Transportation**

1. The District will follow the guidelines developed in consultation with the City Health Department to provide transportation.
2. All students are required to wear face coverings/masks on the bus. (Due to the inability to social distance on a bus, students must wear face coverings/masks at all times in order to ride).
3. Hand sanitizer will be provided on buses, and all buses will be disinfected between each run with different students.
4. Seats will be assigned, and students will be required to sit in their assigned seats every day.
5. Parents/Guardians will need to conduct a wellness check, including temperature and COVID-19 symptoms checks, prior to placing their child on the bus.
6. The District will assign multiple students from the same household to the same seat; otherwise, only one student will be assigned to a seat in order to minimize contact on buses.
7. The District will work with our partners and community schools to follow guidelines in place for their schools as well.
8. There will be no field trips at this time.
9. The District may need to utilize state minimum limits on transportation. The state minimum limits require providing transportation only for students in grades PK-8 outside of a two-mile distance from the school. A decision would be made prior to the start of the school year.
10. Parents/Guardians are encouraged to transport their child to school in order to allow for maximum social distancing on the bus. The District is conducting a survey to determine busing needs that will allow us to more accurately plan for transportation needs and procedures.

## **Food Service**

1. The District will offer food service, both breakfast and lunch. Logistics will be determined to comply with orders from Governor DeWine and State and Local Health Departments.

- 
2. Students will eat in the classroom or physically distanced cafeteria or other areas of the building, as necessary to maintain safety guidelines and expectations.
  3. The district will provide meals with curbside pickup if we return to remote learning only.

## **Educational Learning Considerations**

Coshocton City Schools will offer two options for educational learning during the 2020-21 school year beginning on Tuesday, September 8. Option A will be Face to Face Instruction for all attending students, five days per week. Option B will be Remote Learning. The decision of these options must be declared by August 7, 2020.

### **Level 1 and Level 2 (Ohio COVID-19 Risk Level Guidelines)**

#### **Face To Face Instruction**

1. The District will provide face to face, in-person instruction for all attending students beginning on Tuesday, September 8th.
2. All students are required to wear face coverings/masks per guidelines.
3. All students will maintain three to six feet physical distancing in classrooms.

#### **Remote Learning**

1. Remote learning students will receive their instruction online and have support available from licensed teachers.
2. Students will be expected to have regular contact with their teacher and will be monitored for daily engagement with the online platform. Teachers will be available during regular school hours.
3. Students will be graded based on evaluation of their performance on assignments, assessments and projects according to the district grading policy.
4. Attendance will be based upon daily engagement, completion of lessons, and teacher interactions. Students who do not meet attendance expectations will be referred to the building's Absence Intervention Team and held accountable for regular truancy provisions.

### **Level 3 (Ohio COVID-19 Risk Level Guidelines)**

#### **Modified Face to Face Instruction**

1. The District will go to a Modified Face to Face school schedule if ordered by Governor DeWine and/or if we are in Level 3 for COVID-19 Risk Level Guidelines for the Public.
2. Attending Face to Face students will be placed into two groups.
3. Modified Face to Face student schedules:

- 
- a. Group A students will attend Tuesday/Wednesday and complete remote learning lessons on Monday/Thursday/Friday
    - b. Group B will attend on Thursday/Friday and complete remote learning lessons on Monday/Tuesday/Wednesday
    - c. Notification of student Groups (A or B) will be announced by August 18. Groups will be determined by households and transportation requirements.
  4. Students will be graded based on evaluation of their performance on assignments, assessments and projects.
  5. All students are required to wear face coverings/masks with a 6 foot physical distance during Level 3

#### **Level 4 (Ohio COVID-19 Risk Level Guidelines)**

1. The District will provide remote learning for all students if ordered by the Ohio Department of Health or Governor DeWine, and/or if we are at Level 4 for the COVID-19 Risk Guidelines for the Public.
2. The District will follow the guidelines and procedures from our Remote Learning Plan:
  - a. Remote learning students will receive instruction via online teacher-student interactions, online learning platforms, online lessons that may be downloaded for offline work, and/or provided paper copies of online content all while receiving instructional support from a licensed teacher.
  - b. Google Classroom will be the primary learning management tool for curriculum, assessment and feedback for the students. Instructors may incorporate other online tools and textbooks as appropriate to best meet student instructional needs.
  - c. Teachers will provide clear expectations via Google Classroom to help guide students as they engage in remote learning. The expectations will include timelines and flexible options for students when necessary.
3. We will work with parents/guardians of students without internet capabilities to provide paper-based instructional materials and appropriate/safe methods of returning them for prompt evaluation and feedback.
4. Student attendance will be based on engagement, completion of lessons posted to google classroom and/or participation during Zoom/Teacher interactions.
5. Students will be graded based on evaluation of their performance on assignments, assessments and projects.
6. School meals will be provided for curbside pickup.

---

## **Visitors & School Volunteers**

1. Visitors will be limited to emergency situations or when requested by the district/building (to pick up a child). Visitors may be asked to remain inside the vestibule to retrieve their child or receive information.
2. All visitors should call ahead (before coming to the building) and should self-check for symptoms. Temperature and symptom checks will be required of all visitors who need to enter beyond the vestibule.
3. All visitors must wear face coverings/masks and maintain physical distancing guidelines.
4. All volunteers must be approved by the superintendent. Student teachers, college supervisors, delivery personnel will be treated as school personnel.

## **Classroom Information**

1. Students will be practicing social distancing of three to six feet in the classroom setting.
2. Teachers will maintain a six foot social distance whenever feasible.
3. Student desks will be disinfected frequently throughout the day and between every class change.
4. Students will be required to sanitize or wash their hands when entering the classroom.
5. Teachers will move from class to class when possible.
6. Students will be required to sit in their assigned seat every day.
7. All staff members will wear required face coverings as determined by the Governor and approved by our local Health Department.

## **Recess & Free Play**

1. Every effort will be made to provide opportunities for exercise and free play with safety procedures for students in grades PK-8.
2. Students will be required to wash or sanitize their hands before and after recess.
3. Playground equipment will be disinfected.

## **Open Houses**

There will be no in-person Open Houses due to mass gathering concerns. Students who are new to a building (Preschool, Kindergarten, 7th graders and any students new to the district) will be provided with an orientation opportunity. Information will be shared with affected families when determined.

## **Assemblies, Pep Rallies, or Other Large Gatherings**

There will be no assemblies, pep rallies, or other large gatherings until further notice



---

## A Student's Daily Journey

1. Parents/Guardians will need to conduct a wellness check including temperature and COVID-19 symptoms checks prior to placing their child on the bus, walking to school or arriving at school.
2. Students will have their temperatures taken and will be assessed for symptoms when they enter the building.
3. All students will have a face covering/mask available on their person. All students will be required to wear a face covering while riding the bus.
4. Students in grades PK-3 will be required to wear a face covering/mask as much as possible with the intent to have all students eventually wearing face masks all the time, unless they are unable to do so for health or developmental reasons. The students will be educated on when and where to wear a face covering/mask.
5. Students in grades 4-12 will be required to wear a face covering/mask at all times unless they are unable to do so for health or developmental reasons.
6. Masks will be removed during eating, but a 6 foot distance will then be required.
7. Students in PK-12 grade will be required to wear a face covering/mask entering the building and leaving the building unless they are unable to do so for health or developmental reasons.
8. Students will be required to sit in assigned seats on the bus, in the classroom, and any eating locations for breakfast and/or lunch.
9. Students will report directly to their homeroom/1st period classroom. They will remain in this classroom as much as possible.
10. Students participating in any extracurricular activities will be required to follow appropriate distancing and mask guidelines as directed by the coach or supervisor of the program.

*Coshocton City School District's Reopening Guidelines is a fluid and living document and subject to change at any time. This document has met approval by the Coshocton City Health Department. We will use our website and app to update any amendment(s) to this document.*