

Coshocton City Schools Regular Meeting

Board of Education

Coshocton Elementary School, 1203 Cambridge Rd., Coshocton OH

Thursday, June 18, 2020

6:30pm

Present: Dr. Jere Butcher, President, Board of Education; Mr. Steve Clark, Vice-President, Board of Education; Mr. Tad Johnson, Member, Board of Education; Mr. Sam Bennett, Member, Board of Education; Mr. Phil Hunt, Member, Board of Education; Dr. David Hire, Superintendent; Ms. Terri Eyerman, Treasurer; Mrs. Kaitlyn Ashbrook, Director of Curriculum and Federal Programs; Jason Olinger, Instructional Technology Director

1 080-2020 Call to Order

President

Minutes:

The June 18, 2020, Regular meeting of the Board of Education was called to order at 6:31 p.m.

2 Pledge of Allegiance

Minutes:

Dispensed with the Pledge at this virtual meeting.

3 Mission Statement

Mr. Sam Bennett, Member, Board of Education

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

4 Roll Call

Ms. Terri Eyerman, Treasurer

5 081-2020 Adoption of the Agenda

Dr. Jere Butcher, President, Board of Education

It is recommended that the Board of Education adopt the agenda.

Minutes:

Ms. Terri Eyerman addressed the Board with a proposed change to the original agenda on Business item 12.9 - it was an update to the Trithium quote for telephones due to a reduction in the number of devices needed. The original proposal was for \$30,210.65, the updated proposal is for \$29,171.78. Both proposals are attached for comparisons at Business Item 12.9.

Dr. Butcher asked the Board if they approve the agenda with the proposed changes -

Motioned: Mr. Tad Johnson

Seconded: Mr. Sam Bennett

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

6 082-2020 Approval of Meeting Minutes

Dr. Jere Butcher, President, Board of Education

It is recommended that the Board of Education approve the following meeting minutes:

Attachments:

[2020 May 21 Minutes Reg .pdf](#)

[2020 June 4 Minutes Spec .pdf](#)

6.1 082.01-2020

Regular Meeting - Thursday, May 21, 2020

Motioned: Mr. Phil Hunt

Seconded: Mr. Steve Clark

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

6.2 082-02-2020

Special Meeting - Thursday, June 4, 2020

Minutes:

Mr. Bennett abstained because he was not present for this meeting.

Motioned: Mr. Phil Hunt

Seconded: Mr. Steve Clark

Voter	Yes	No	Abstaining
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Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education			X
Mr. Phil Hunt, Member, Board of Education	X		

7 Hearing of the Public

This will be a virtual meeting in order to assure compliance with COVID-19 meeting regulations. The Board of Education passed resolution 055-2020 suspending all public participation during virtual meetings.

8 083-2020 Board Commendations

Dr. Jere Butcher, President, Board of Education

It is recommended that the Board of Education approve the following Board commendations:

Winter Sports - Wrestling

Rescind Austin Fowler - Division III State Qualified 285, Division III District 3rd Place, Division III Sectional 3rd Place, ECOL Champion - Previously approved May 21, 2020.

Approve Austin Fowler - Division III State Qualified 285, Division III District 3rd Place, Division III Sectional 1st Place, ECOL Champion

Motioned: Mr. Sam Bennett

Seconded: Mr. Tad Johnson

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

9 Board and Staff Reports

9.1 Athletic Department Update

Mr. Tim Fortney

Minutes:

Mr. Tim Fortney reported on the progress of students and teams during the 2019-2020 school year as

well as the achievements of students. He also reported on athletic gate receipts.

Dr. Hire reported to Dr. Butcher and the Board that Tim is doing an outstanding job making sure all protocols are in place as we continue to move through the COVID pandemic and current changes.

The Board thanked Mr. Fortney for doing a good job.

Attachments:

[Athletic Report to BOE - 2020.pdf](#)

9.2 Food Service and Transportation

Mrs. Jennifer Andrews

Minutes:

Mrs. Jennifer Andrews presented an update on food service for the year as well as the number of meals served during school closure. She also addressed adherence to the school nutrition guidelines at all times and reminded all that if food was going to be served in the buildings, it needed to be discussed with her first to make sure it falls within guidelines.

Mrs. Andrews expressed her appreciation of the food service workers, transportation workers, and aides that worked together to accomplish the meal prep and deliveries to our community.

She then presented the transportation update discussing the attachment and sharing with the Board the average number of riders per building.

Dr. Hire and the Board thanked her for doing a great job, especially during the school closure. Dr. Hire reminded the Board the 2020 Yearbook was dedicated to the CCS Food Service Staff for their efforts during school closure preparing meals.

The Board expressed gratitude to Mrs. Andrews and the entire team for doing such a good job!

Attachments:

[annual nutrition report 2020.pdf](#)

[Transportation update for the Board of Education 2020.pdf](#)

9.3 Coshocton City Schools District Reopening Survey

Mrs. Kaitlyn Ashbrook, Director of Curriculum and Federal Programs

Minutes:

Mrs. Kaitlyn Ashbrook reported on a survey sent to the families of the district to gather input and feedback on many aspects of contact, workload, and communication; such as: content understanding and time committed; challenges that teachers and parents faced, etc. Mrs. Ashbrook stated that she pleased with the responses to date and not surprised at most of them. The survey is still open therefore results may change. The survey asked about positive experiences as well - many parents liked Zoom interaction and more time with their children.

Dr. Hire thanked Kaitlyn and mentioned that we are still seeking information and feedback and are waiting to hear from the state regarding what guidelines or parameters moving forward.

He stated that once we know that, we will be able to plan for transportation, classroom size, etc.

9.4 Semi-Annual Bullying and Harassment Report to Board President

Dr. David Hire, Superintendent

Attachments:

[SemiAnnual Bullying and Harassment Report Summary June 2020.pdf](#)

10 Board Discussion Items

11 084-2020 Treasurer's Report and Recommendations

Ms. Terri Eyerman, Treasurer

It is recommended that the Board of Education approve the following items:

Minutes:

This recorded vote is inclusive of all items from 11.1 through 11.7.

Motioned: Mr. Tad Johnson

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

11.1 084.01-2020

May 2020 Monthly Financial Report

Minutes:

Ms. Terri Eyerman presented the monthly reports pointing out that the May financial budget to actual data does encompass all updates that have been made since the May forecast was approved.

Attachments:

[2020 May Final Financial Report for June Board Meeting.pdf](#)

[2020.05 May Financial Data sheet presented June Bd Mtg.pdf](#)

11.2 084.02-2020

Donations

- \$500 from the Kiwanis Club of Coshocton for the Key Club to fund 200-910Q
- \$1,923.48 from various individuals for CES Student Council Pennies for Patients Leukemia/Lymphoma Society deposited to the Student Council fund 200-910H*
- \$25 from Jerad & Kelly Bratton for CES Student Council Pennies for Patients Leukemia/Lymphoma Society to 200-910H*

* A check will be sent to the Leukemia Lymphoma Society in the total amount of \$1,948.58.

11.3 084.03-2020

Authorize the Treasurer to make Transfers, Advances and Account Modifications as necessary to close the fiscal year ending June 30, 2020 with transactions to be reported at its next regular meeting for ratification.

11.4 084.04-2020

Authorize the Treasurer to submit the FY20 Final Appropriations and FY20 Final Amended Certificate of Estimated Resources as of June 30, 2020, to the Coshocton County Auditor, with the submission to be reported at its next regular meeting for ratification.

11.5 084.05-2020

Authorize the Treasurer to establish Temporary Appropriations for Fiscal Year 2021 as required to provide expenditure authority for operations beginning July 1, 2020 until all reports are filed and fiscal certificates are received from the County Auditor for the official adoption of permanent appropriations.

11.6 084.06-2020

Approve the 3rd of 10 annual transfers in the amount of \$26,158 from the General Fund to the Stewart Field Turf Replenishment Fund as established in Fiscal Year 2018. These funds represent the savings that resulted from expense reductions upon installing artificial turf.

11.7 084.07-2020

It is recommended that the Board of Education approve the attached Resolution of Necessity of Renewal Operating Levy in order to have the option to place the renewal on the November ballot if the Board so decides.

Minutes:

Discussion pertaining to this item on the agenda led to some Board members not wanting to go on this November ballot, instead of waiting to see how the COVID pandemic impacts the Coshocton Community. All were in agreement that if not on this ballot then May would be a good possibility even if the District had to pay for it. No final decision has been made yet. The vote was taken to support the resolution so it could be certified by the county auditor. This allows for more time and discussion on the topic to take place.

Attachments:

[Resolution of Necessity for Renewal Levy.pdf](#)

12 085-2020 Business Items

Dr. David Hire, Superintendent and Ms. Terri Eyerman, Treasurer

It is recommended that the Board of Education approve the following items:

Minutes:

The recorded votes is for all items from 12.1 through 12.10

Motioned: Mr. Sam Bennett

Seconded: Dr. Jere Butcher

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

12.1 085.01-2020

Insurance Committee recommendation to increase the monthly medical insurance premium 9.6% effective July 1, 2020. The new monthly medical insurance premiums are:

Family - \$2,166.79 Single - \$941.46

Minutes:

Dr. Butcher mentioned that the committee is authorized to make these recommendations as approved by the Board in the negotiated agreements.

Attachments:

[Treasurer s Office Memo 2020.06.06.pdf](#)

12.2 085.02-2020

Participation in the Battelle for Kids SOAR Learning Networks and EdLeader21 membership for the 2020-2021 school year at a total cost of Seven-thousand five-hundred dollars (\$7,500)

12.3 085.03-2020

Agreement between Coshocton City Schools and V.I.P. Rehabilitation Services, LLC in the amount of \$95 per hour for 2020-2021 school year.

Attachments:

[VIP Rehabilitation Services Contract 2020-21 SY.pdf](#)

12.4 085.04-2020

Membership services with Coshocton C.A.R.E.S. Career and College Access Student Services in the amount of \$5,000 for the 2020-2021 school year.

Attachments:

[Coshocton CARES Invoice 2020.pdf](#)

12.5 085.05-2020

Discussion and approval of one of the following two options for membership in the Ohio Coalition for Equity and Adequacy for the 2020-2021 school year:

- Renewal of Membership Only
 - Cost is \$0.50 per pupil for enrollment number of 1532.31 for a total amount of \$766.16
- Participation in Voucher Project Litigation
 - Cost is \$2.00 for enrollment number of 1532.31 for a total amount of \$3,064.62
 - This amount includes \$0.50 for Coalition Operation and \$1.50 for the Voucher Project Litigation
 - The Board will need to approve the attached Voucher Project Resolution of Joinder if this option is selected.

Minutes:

After Board member discussion, Mr. Hunt and Mr. Johnson made a recommendation that the District participate in the Voucher Project Litigation this year to become more involved in supporting change in the funding of the Ed Choice voucher program. There were no opposing comments -The final decision of the Board after discussion of this agenda item is to approve paying the Coalition membership fee of .50 per pupil and the additional 1.50 per pupil fee for the Voucher Project Litigation.

Therefore, it is recommended that the Board of Educations approve the renewal membership of .50 per pupil, the additional 1.50 per pupil for the Voucher Project Litigation, and adopt the attached Voucher Project Resolution of Joinder.

Attachments:

[Coalition for Equity and Adequacy.pdf](#)

12.6 085.06-2020

City Recreation Programming Fee payable to Kids America in the amount of \$3,000 for the 2020-2021 school year.

Minutes:

Mr. Johnson shared a brief history with the rest in attendance on how this originated and morphed into what it is today.

Attachments:

[City Recreation Kids America Invoice.pdf](#)

[City Recreation Baseball Softball Explanation.pdf](#)

12.7 085.07-2020

Membership renewal for services with the Coalition of Rural and Appalachian Schools (CORAS) for the 2020-2021 school year at a cost of Three-hundred twenty-five dollars (\$325)

Attachments:

[CORAS 2020-2021 Invoice.pdf](#)

12.8 085.08-2020

Approval of Lease agreement with Vantage Financial for 650 Chromebook 3100's for a period of 3 years in the amount of \$166,562.50. The ChromeOS management service for EDU License and the Chrome Management domain for asset tracking is to be distributed to students extending the 1:1 program throughout grades PreK-12 for use beginning in the 2020-2021 school year. The total cost of the Chromebooks and services if purchased outright would be \$166,562.50. The 3-year lease will even this cost out over the three years of use to \$53,434.00 paid annually to total \$160,302 over the life of the lease.

Minutes:

Ms. Terri Eyerman discussed the District's options at the end of the lease - explaining we can purchase the items at market value at that time or the Leasing company can take them. It is expected, that at the end of the lease, the devices will not have a significant value or useful life. This option relieves the district of the cost of time, effort, and disposing of devices that no longer have use. The lease also allows for planning and forecasting a level cash flow each year. The efforts of the Technology department team and finance are focused on the planned continual upgrades and replacement of all technology, including devices district-wide.

Attachments:

[xTekChromebookQuote.pdf](#)

[Coshocton City Schools Lease Proposal 6.16.20 Vantage Financial.pdf](#)

12.9 085.09-2020

Approval of the attached quote for updated telephones and service with Trithium Solutions. The hardware purchase of \$21,019.65 is a one-time expense to upgrade devices throughout the district. the Installation fee of \$7,334.33 is a one time charge for installing, configuring, and training; the 12-month maintenance fee of \$1,856.67 will be an on-going annual fee moving forward. The total expense to budget in the 2020-21 school year will be \$30,210.65.

Minutes:

The Board voted in #5 above to approve the changes to the 12.9 agenda item marked below before voting on this item:

Approval of the attached quote for updated telephones and service with Trithium Solutions. The hardware purchase of \$21,019.65 \$19,980.78 is a one-time expense to upgrade devices throughout the district. the Installation fee of \$7,334.33 is a one time charge for installing, configuring, and training; the 12-month maintenance fee of \$1,856.67 will be an on-going annual fee moving forward. The total expense to budget in the 2020-21 school year will be \$30,210.65 \$19,171.78.

The vote by the Board will be to disregard the original proposal and approve this amended agenda item.

Attachments:

[2020-2021TrithiumOnPrem-Device purchase install and maint fee.pdf](#)

[2020-2021 TrithiumUpdatedOnPremQuote.pdf](#)

12.10 085.10-2020

Server Hardware and Software Replacement for a total of \$24,748.71 as follows:

- Trithium Solutions Server hardware and Installation in the amount of \$21,420.26
- Dell Direct VMWare software for servers in the amount of \$3,328.45

Minutes:

Mr. Jason Olinger spoke briefly about the state of our existing servers and his concern about them due to aging and capabilities. He also spoke of the increased reliability and security of updated servers.

Dr. Hire mentioned that this is one item he would highly recommend.

Attachments:

[Trithium Server Replacement Quote.pdf](#)

[DellVMWareQuote.pdf](#)

13 086-2020 Superintendent Report and Recommendations

Dr. David Hire, Superintendent

It is recommended that the Board of Education approve the following items:

Minutes:

This vote is inclusive of all items including 13.1 through 13.9.

Motioned: Mr. Phil Hunt

Seconded: Dr. Jere Butcher

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

13.1 086.01-2020

Resolution to adopt a calamity day alternative make-up plan for the 2020-2021 school year.

Attachments:

[Calamity Day Resolution 20-21.pdf](#)

13.2 086.02-2020

Foreign exchange students for the Coshocton City Schools for the 2020-2021 school year, as submitted by Grant Fauver, Principal

- Student Name: Annika Marie Kappenstein
 - Country: Germany
 - Length of Stay: 2 semesters/10 months
 - Host Family: M/M Tim Mossman
 - Agency/Sponsor: Nacel Open Door
- Student Name: Alba Rodriguez Lopez
 - Country: Spain
 - Length of Stay: 2 semesters/10 months
 - Host Family: M/M Tim Mossman
 - Agency/Sponsor: Nacel Open Door
- Student Name: Laura Tehon Moragon
 - Country: Spain
 - Length of Stay: 2 semesters/10 months
 - Host Family: P. Palmer/M. Amore

- Agency/Sponsor: Nacel Open Door

13.3 086.03-2020

Athletic Contracts - All Athletic contracts are contingent upon approved MOU between Coshocton City Schools Board of Education and the Coshocton City Education Association/OEA/NEA (CCEA)

• Pupil Activity Contracts - Non-Employee

- Brandi Neighbor, Head Varsity Cheerleader Advisor, Level 2
- Mayretta Johnson, Cheerleader Advisor 7/8, Level 2
- Gary Forbes, 8th Grade Football Coach, Level 3
- Beau Lonsinger, 8th Grade Football Coach, Level 3
- Matt Hartley, Head Varsity Boys Soccer Coach, Level 3
- Cari Bahmer, Head Varsity Volleyball Coach, Level 2
- Whitney Fender, Reserve Varsity Volleyball Coach, Level 2
- Susan Jackson, Volleyball Jr. High Volunteer
- Jeremy Conkle, Assistant Varsity Boys Basketball Coach, Level 3
- Geno Swigert, Reserve Varsity Boys Basketball Coach, Level 3
- Josh Bowman, 8th Grade Boys Basketball Coach, Level 2
- Paul Bowman, Assistant Varsity Girls Basketball Coach, Level 3
- Kris King, Head Varsity Swimming Coach, Level 2
- Scott King, Assistant Varsity Swimming Coach, Level 2
- Megan Philabaum, Volunteer Swimming Coach
- Marc Murray, Head Varsity Softball Coach, Level 3
- Keith Matz, Head Varsity Girls Track Coach, Level 3
- Doug Baylor, Head Girls Soccer Coach, Level 1
- Hannah Michael, Assistant Girls Soccer Coach, Level 2
- Larry Peterson, Assistant Boys Soccer Coach, Level 1

• Pupil Activity Contracts - Classified Staff

- Troy Spang, Assistant Varsity Wrestling Coach, Level 3

• Supplemental Contracts - Certified Staff

- Tim Fortney, Athletic Director, Level 3
- Josh Coffman, Assistant Varsity Football Coach, Level 3
- Judd Baker, Assistant Varsity Football Coach, Level 3
- Nathan Prati, Assistant Varsity Football Coach, Level 1
- Joseph Pachuta, Assistant Varsity Football Coach, Level 2

- Jason Minosky, 7th Grade Football Coach, Level 3
- James Allison, Head Varsity Golf, Level 1
- Darcy Nelson, Assistant Varsity Volleyball Coach, Level 3
- Dawn Peterson, 8th Grade Volleyball Coach, Level 3
- Ashley Donaugh, 7th Grade Volleyball Coach, Level 2
- Jacie Wright, Volleyball High School Volunteer
- Steve Smith, Weight Training Coach, Level 1
- James Helter, Head Varsity Boys Basketball Coach, Level 2
- James Allison, Head Varsity Girls Basketball Coach, Level 3
- Ashley Donaugh, 8th Grade Girls Basketball Coach, Level 2
- Sean Collins, Head Varsity Wrestling Coach, Level 3
- Jason Minosky 7/8 Grade Wrestling Coach, Level 3
- Nathan Prati, Head Varsity Baseball Coach, Level 2
- Josh Coffman, Assistant Varsity Baseball Coach, Level 2
- Michael McKee, Head Varsity Boys Tennis Coach, Level 2
- Kristy Stiteler, Assistant Varsity Girls Track Coach, Level 2

Minutes:

Dr. Hire pointed out the first statement above -

All Athletic contracts are contingent upon approved MOU between Coshocton City Schools Board of Education and the Coshocton City Education Association/OEA/NEA (CCEA)

This MOU will address contract language pertaining to possible school closures in the future.

13.4 086.04-2020

Extended Service Days Contracts

- Megan Hemming, CHS Counselor, 20 days
- Darcy Nelson, CHS Counselor, 20 days
- Megan Haywood, CES Counselor, 5 days
- Tim Fortney, Athletic Director, 10 days
- Barry Hardesty, CHS Instrumental Music, 20 days

13.5 086.05-2020

Voluntary Transfers

- Dana Brooks from 5th Grade to 4th Grade

13.6 086.06-2020

Stipend

- Jeff Haines, Assistant Technology Coordinator, July 1, 2020 through June 30, 2021, Six-thousand dollars (\$6,000)

13.7 086.07-2020

UDL Professional Development Stipends

In the amount of \$75 per day for 3 days not to exceed a total of \$225 for each of the following individuals:

- Jon Snider
- Barbara Snyder
- Jami Brown

Minutes:

Dr. Hire said that the UDL program is funded through federal grants. Kaitlyn Ashbrook confirmed that the stipends will also be paid through a federal grant.

13.8 086.08-2020

Salary Changes due to Coursework

- Tony Meiser MA +45

13.9 086.09-2020

Administrative Staff Roles at CES for the 2020-2021 school year:

- Dave Skelton - Grades 4-6 Administrator
- John Casey - Grades K-3 Administrator
- Tony Meiser - CES Associate Administrator
- Todd Johnson - Preschool Administrator

14 "Great Things"

Dr. David Hire, Superintendent

Minutes:

Dr. Hire read the list of Great Things to the Board.

Thanked all of those that provided funding for student scholarships!

Recognized the staff that will be leaving service with the District and thanked them for their service.

Attachments:

[2020 June 18 Great Things.pdf](#)

15 Announcements

16 Next Meeting(s)

16.1 Regular Meeting

Thursday, July 16, 2020 at the Coshocton Elementary School at 6:30 p.m.

16.2 Special Meeting

(i.e., November Levy or planning discussion if needed)

Date:

Time:

Location:

Minutes:

No special meeting was scheduled.

17 087-2020 Adjournment

It is recommended that the Board of Education June 18, 2020, Regular meeting adjourn.

Minutes:

The June 18, 2020 meeting of the Board of Education adjourned at 8:14.p.m.

Motioned: Mr. Sam Bennett

Seconded: Mr. Steve Clark

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		